



लोकप्रिय गोपीनाथ बरदलै क्षेत्रीय मानसिक स्वास्थ्य संस्थान

तेजपुर: असम: पिन: 784001

LGB REGIONAL INSTITUTE OF MENTAL HEALTH

(An Autonomous body under Ministry of Health and Family Welfare, Govt. of India)

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No. LGB/Estt/333/99/P-I/100

Date: 07/01/2026

CIRCULAR

This is for general information that submission of the Immovable Property Return (IPR) for the year 2025 (as on 31 Dec 2025) by Group A and B Officers in the prescribed format to the Director is mandatory and should reach by 31st January of 2026, failing which, appropriate disciplinary action will be initiated as per Institute Conduct Rule.

This is issued as per approval of the Competent Authority.


(Dr. H. Dutta)
OSD, Deputy Director

Copy to:

1. MS/DMS/AMS
2. All HODs/In-charges
3. All Officers
4. Matron
5. PA to Director – for kind information of the Director.
6. Website
7. File Copy/Notice Board


(Dr. H. Dutta)
OSD, Deputy Director

STATEMENT OF ANNUAL IMMOVABLE PROPERTY RETURN FOR THE YEAR

(As on

Name of the Officer (in full) Present Post held Present Pay Level Service to which the officer belongs **Central Govt Service.**

1. Name of the district / sub-division, Taluka & Village in which property is situated	2. Name & details of Property - housing, lands and other buildings	3. Cost of construction/ acquirement including land in case of house and year when purchased	*Present Value	If not in own name state in whole name held & his /her relationship to the Government servant	How acquired whether by purchase, lease**, Mortgage, inheritance, gift or otherwise wit date of acquisition & name with details of person from whom acquired	Annual Income from the property	Remarks
1.		3.	4.	5.	6.	7.	8.

(Signature of Officer with Designation & Date)

NOTES

- 1) *In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
- 2) ** Includes short-term lease also.
- 3) The declaration form is required to be filled in and submitted by every member of class I and Class II (Group A and Group B) services under rule 15 (3) of the Central Civil services (Conduct) Rules, 1995. [now rule 18 (1) of the CCS (Conduct) Rules, 1964] on the first appointment to the service and their after at the interval of every twenty months, giving particulars of all immovable property owned, acquired or inherited by him or held by his on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person dependent on Government Servant. The Wording "on change" or "no addition" or "as in the previous year" should be avoided and full details provided.