



লোকপ্ৰিয় গোপীনাথ বৰদলৈ ক্ষেত্ৰীয় মানসিক স্বাস্থ্য সংস্থান
তেজপুৰ: অসম: পিন: ৬৮৪০০১

LGB REGIONAL INSTITUTE OF MENTAL HEALTH
(An Autonomous body under Ministry of Health and Family Welfare, Govt. of India)
Website: www.lgbrimh.gov.in, e - Mail: mail@lgbrimh.gov.in
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TEZPUR:: 784001 :: ASSAM

No. LGB/PE/635/2022/ 4998

Dated: 27/08/2026

LIMITED TENDER ENQUIRY

Name of Work: Repairing and Servicing of Wall Fans at Hospital building and rehabilitation centre at LGBRIMH, Tezpur.

Last Date & Time of Submission: 07/09/2026, 14:00 Hrs

Sealed quotations are invited from local electrical repair shops and contractors for the repair and overhauling of fans at LGBRIMH, Tezpur.

A. Documents to Submit (Photocopies to be enclosed in the sealed envelope):

1. PAN Card.
2. Valid Trade License /Firm registration doc (issued by competent local authority).
3. GST Registration Certificate (If applicable. If unregistered, a self-declaration must be provided on your letterhead).

B. Key Terms & Conditions:

1. **Rates:** Must be firm and inclusive of all taxes, labour, spare parts, and transportation. No advance payment will be made.
2. **Time Frame:** Work must be completed within 60 days of receiving the Work Order. Delay will attract a penalty (Liquidated Damages) of 0.5% per week.
3. **Warranty:** The contractor must provide a minimum 3-month guarantee on rewind coils and replaced parts.
4. **Payment:** 100% payment will be made via Bank Transfer (NEFT/RTGS) after successful testing, handing over, and submission of the final bill. Statutory deductions will be made at source.
5. **Bid Security:** By submitting this quotation, the bidder accepts that if they withdraw or modify their bid before the validity period expires, they may be suspended from participating in future institute tenders for one year.

C. PRICE BID FORMAT (To be filled and submitted by the Bidder)

Sl. No	Description of Work	Qty	Rate per unit (Rs.)	Total Amount (Rs.)
1	Rewinding & Servicing: Dismantling, cleaning, rewinding of field coils of A.C wall fans includes varnishing, heating, and replacement of capacitors, bearings, and other defective components. Complete repair & testing after assembly wall fan 400mm)	81 Nos.		
2	Rewinding & Servicing: Dismantling, cleaning, rewinding of field coils of A.C. wall fans includes varnishing, heating, and replacement of capacitors, bearings, and other defective components. Complete repair & testing after assembly heavy duty wall fan 450 mm)	21 Nos.		
	GRAND TOTAL (Inclusive of all taxes & charges)			₹

Declaration: I/We agree to execute the work strictly as per the terms and conditions mentioned above. I/We declare that the information provided is true and correct.

Signature & Seal of Bidder: _____ Name of Proprietor / Firm: _____
Contact No: _____ Bank Account
No & IFSC: _____ Date: _____

[Signature]
27/8/12
OSD, Deputy Director
LGBRIMH

- Copy to: 1. I/C Engineering cell for necessary action and Circulation.
2. All Notice Boards, LGBRIMH for circulation.
3. File Copy .

[Signature]
27/8/12
OSD, Deputy Director
LGBRIMH