



लोकप्रिय गोपीनाथ बरदले क्षेत्रीय मानसिक स्वास्थ्य संस्थान

तेजपुर: असम: पिन: 784001

**LGB REGIONAL INSTITUTE OF MENTAL HEALTH**

(An Autonomous body under Ministry of Health and Family Welfare, Govt. of India)

Website: [www.lgbrimh.gov.in](http://www.lgbrimh.gov.in), e - Mail: [mail@lgbrimh.gov.in](mailto:mail@lgbrimh.gov.in)

Post Box No. 15:: FAX No. (03712) 233623

TEZPUR:: 784001 :: ASSAM

No. LGB/NAZ/ 4013/2020/P-III/ 5370

Dated :-24<sup>th</sup> October 2025

E-TENDER NOTICE

Online e-tenders in two bid systems (Technical and Financial) are invited through the e-procurement portal <http://eprocure.gov.in/cppp> by the Director, LGBRIMH, Tezpur from eligible Manufacturers / Firms / Companies / Authorized Agents / Distributors/ Dealers for Rate Contract for Supply of Laboratory Reagents (Kits) ,Consumables & Chemicals (As per Annexure I) for **Random Access Medium Throughput Fully Automated open Clinical Chemistry Analyzer (Floor model)**. A detail of Equipment is enclosed as Annexure VIII. **The Supply Shall be for 1 (One) year on Rate Contract Basis from the date of AOC or as decided by the Institute.**

**CRITICAL DATE SHEET**

Milestones	Start Date	Start Time	End Date	End Time
Tender Publishing	24-10-2025	6.00 PM		
Tender Download	24-10-2025	6.00 PM	14-11-2025	3.00 PM
Bid clarification	24-10-2025	6.00 PM	30-10-2025	3.00 PM
Pre bid meeting	30-10-2025	11.00 AM		
Bid Submission	24-10-2025	6.00 PM	14-11-2025	3.00 PM
Technical Bid Opening	17-11-2025	11.00 AM		

Sd/-  
Director  
LGBRIMH



लोकप्रिय गोपीनाथ बरदलै क्षेत्रीय मानसिक स्वास्थ्य संस्थान

तेजपुर: असम: पिन: ७८४००१

**LGB REGIONAL INSTITUTE OF MENTAL HEALTH**

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Sl no	Terms & Conditions for Submission
1.	<p>Online e-tenders in two bid systems (Technical and commercial) are invited through the e-procurement portal <a href="http://eprocure.gov.in/cppp">http://eprocure.gov.in/cppp</a> by the Director, LGBRIMH, Tezpur from eligible Manufacturers / Firms / Companies / Authorized Agents / Distributors/ Dealers for Rate Contract for Supply of Laboratory Reagents (Kits), Consumables &amp; Chemicals (As per Annexure I) for <b>Random Access Medium Throughput Fully Automated open Clinical Chemistry Analyzer (Floor model)</b>. A detail of Equipment is enclosed as Annexure VIII. The Supply Shall be for 1 (One) year on Rate Contract Basis from the date of AOC or as decided by the institute.</p> <p><b>Instructions for submission of bids</b></p> <p>a. Physical Documents: EMD and All hardcopies uploaded.</p> <p>b. E-bid Cover-I(Technical Bid): will contain the Technical Bids consisting of following mandatory documents in a single PDF file in the following sequence:-</p> <ol style="list-style-type: none"><li>(i) Scanned copy of EMD or proof of EMD exemption.</li><li>(ii) Scanned copy of proof of SSI enlistment. (if applicable)</li><li>(iii) Scanned copy of a declaration by the proprietor of the firm, in case, the firm is proprietorship <i>on non –judicial stamp paper of worth Rs100.00 – duly attested by Notary Public</i>. In case of partnership firm, a scanned copy of partnership deed duly registered by the Register of Firms. Incorporation certificate in case of company.</li><li>(iv) Scanned copy of statement of financial status (Annual turnover for last 3 years from Chartered Accountants).</li><li>(v) Scanned copy of performance report from Govts/ Semi-Govts/Autonomous organization in the same field in last three years.</li><li>(vi) Scanned copy of recent non-conviction/ non-blacklisting certificate <i>on non –judicial stamp paper of worth Rs100.00 – duly attested by Notary Public</i>.(As per annexure III)</li><li>(vii) Scanned copy of updated Income Tax return documents for the Assessment year 2024-25.</li><li>(viii) Scanned copy of authority letter from manufacturer if tender submitted by distributor/ dealer etc.(As per annexure IV)</li><li>(ix) Scanned copy of PAN Card and GST registration certificate.</li><li>(x) Scanned copy of Bank Details.</li><li>(xi) Scanned copy of duly filled annexure I,II,V,VI,XI</li><li>(xii) Make in India specific Authorization certificate needs to be enclosed.</li><li>(xiii) Scanned copy of local content declaration /certificate as per annexure IX &amp; X to be uploaded.</li><li>(xiv) Scanned copy of valid Trade License or Incorporation certificate.</li><li>(xv) Scanned copy of Compliance report of Technical specifications for Laboratory Reagents/kits/Consumables to be quoted for Fully Automated open Clinical Chemistry Analyzer (As mentioned in Annexure A)</li></ol> <p>c. <b>E-bid Cover-II (Financial bid):</b> Financial bid packet will be submitted as Cover II and will consist of following: - Financial bid in the form of “BOQ” (BILL OF QUANTITIES) only. Financial bid will be submitted <b>online only</b>. Kindly fill up the colored cells. In case you do not wish to quote for any item leave the quoted rate as blank and <b>do not fill up zero</b>. Quote GST of per unit of each item in the BOQ. The GST column in BOQ is in INR. The total figure will be the</p>

	same as quoted rate and the figure with GST will reflect the basic rate plus GST. Kindly quote the rate of per unit only.																																								
2.	The Period of contract: - <b>One year from the date of Award of contract (AOC) or as decided by the Institute.</b>																																								
3.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5" style="text-align: center;"><b>CRITICAL DATE SHEET</b></th> </tr> <tr> <th style="width: 35%;">Milestones</th> <th style="width: 15%;">Start Date</th> <th style="width: 15%;">Start Time</th> <th style="width: 15%;">End Date</th> <th style="width: 20%;">End Time</th> </tr> </thead> <tbody> <tr> <td>Tender Publishing</td> <td>24-10-2025</td> <td>6.00 PM</td> <td></td> <td></td> </tr> <tr> <td>Tender Download</td> <td>24-10-2025</td> <td>6.00 PM</td> <td>14-11-2025</td> <td>3.00 PM</td> </tr> <tr> <td>Bid clarification</td> <td>24-10-2025</td> <td>6.00 PM</td> <td>30-10-2025</td> <td>3.00 PM</td> </tr> <tr> <td>Pre bid meeting</td> <td>30-10-2025</td> <td>11.00 AM</td> <td></td> <td></td> </tr> <tr> <td>Bid Submission</td> <td>24-10-2025</td> <td>6.00 PM</td> <td>14-11-2025</td> <td>3.00 PM</td> </tr> <tr> <td>Technical Bid Opening</td> <td>17-11-2025</td> <td>11.00 AM</td> <td></td> <td></td> </tr> </tbody> </table> <p>If due to any exigency, the due date for opening of the Bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other day/time as notified.</p>	<b>CRITICAL DATE SHEET</b>					Milestones	Start Date	Start Time	End Date	End Time	Tender Publishing	24-10-2025	6.00 PM			Tender Download	24-10-2025	6.00 PM	14-11-2025	3.00 PM	Bid clarification	24-10-2025	6.00 PM	30-10-2025	3.00 PM	Pre bid meeting	30-10-2025	11.00 AM			Bid Submission	24-10-2025	6.00 PM	14-11-2025	3.00 PM	Technical Bid Opening	17-11-2025	11.00 AM		
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<i>Sl no</i>	<i>General Conditions</i>
1.	<p><b><u>Process of submission of online bid:</u></b></p> <p>The bidders are requested to submit the soft copies of their bid electronically on the CPP portal using valid Digital Signatures (DSC).</p> <ol style="list-style-type: none"> <li>a) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (<a href="http://eprocure.gov.in/cppp">http://eprocure.gov.in/cppp</a>).</li> <li>b) The bidders will be required to choose a unique username and assign a password for their accounts and are advised to register their valid email address and mobile numbers as part of the registration process.</li> <li>c) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India with their profile. Only one valid DSC should be registered by a bidder.</li> <li>d) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.</li> <li>e) Bidder should take into account any corrigendum published on the tender document before finally submitting their bids in the CPP portal (<a href="http://eprocure.gov.in/cpp">http://eprocure.gov.in/cpp</a>).</li> <li>f) Bidder should submit their documents in the relevant covers only.</li> <li>g) Bidder should log into the site and upload their bids on or before the bid submission time.</li> <li>h) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.</li> <li>i) A standard BOQ file in Excel format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the exact format provided and no other format is acceptable. The BOQ file name must not be changed and if in any case the BOQ is found to be modified by the bidder the bid will be rejected.</li> </ol>

	<p>j) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.</p> <p>k) <b>Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for the tender. Bidder can contact at phone no. 03712233027 (10 AM to 5 PM in all working days) or via email id: lgbetender@gmail.com.</b></p> <p>l) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.</p>
2.	<p>a) The collection of road permit, if any, will be the responsibility of the bidder.</p> <p>b) Rates are to be quoted FOR destinations i.e., LGBRIMH, Tezpur.</p>
3.	<p><b><u>Earnest Money Deposit(EMD)</u></b></p> <p>a) Bidder should submit EMD Rs. 60,000.00 in the form of DD/FDR/BG drawn in favor of Director, LGBRIMH, Tezpur, Assam payable at Tezpur, failing which the tender shall not be considered for acceptance and will be summarily rejected. <b>The DD/FDR/BG of EMD should reach LGBRIMH before the last date of opening of technical bid.</b></p> <p>b) <b><u>PERFORMANCE SECURITY:-</u></b> Performance Security, equivalent to 5% of the total cost of the items approved shall have to be deposited by the successful bidder in the form of DD/FDR/BG drawn in favor of Director LGBRIMH, payable at Tezpur. Performance security should remain valid for a period of 14 month from the date of Award of contract. The same amount will be released after fulfillment of contractual obligations and <u>no interest shall be payable</u> thereof.</p>
4.	<p><b><u>SIGNING OF BID:-</u></b></p> <p>a) The bid is liable to be ignored if incomplete information is given or documents asked for are not dully filled or furnished.</p> <p>b) Individual signing the bid or other documents concerned with the bid must specify whether he signed as :</p> <p>a) A sole proprietor of the firm, or constituted Attorney of such proprietor.</p> <p>b) A partner of the firm, if it is a partnership concern, in which case, he must have legal authority to sign, answer and admit to refer dispute to arbitration.</p> <p>c) Constituted Attorney if it is a company.</p> <p>NOTE:-</p> <p>** In case of (b), a copy of the Partnership Deed, General Power of Attorney, in each case, duly attested by a Notary Public, as affidavit on a stamp paper to the effect that all the partners admit execution of the partnership agreement and authority of the general power of attorney should be furnished.</p> <p>** In case of partnership firm, where no authority to refer disputes concerning the business or the partnership has been conferred on any such partner, the bid and all other related documents must be signed by every partner of the firm.</p> <p>** A person signing the bid form or any documents forming part of the bid on behalf of another shall be deemed under warranty that he has the authority to bind himself with such person. If on enquiry, it appears that the person so signing has no authority to do so, the purchaser without prejudice to other Civil &amp; Criminal remedies can cancel the contract and hold the signatory responsible for all cost &amp; conveyances arising there from.</p>

**TERMS OF SUPPLY :-**

5.

- a) **Liability for late Supply & Non supply:-** If the supplier fails to supply the goods (partly or whole) within the time as per purchase order, a sum equivalent to 0.5 percent of the ordered value for each week of delay up to the extended period will be deducted from the security deposited, as liquidated damages (subject to maximum deduction of 5 (five) % percent of the ordered value).
- b) Deliveries should be completed as per instruction of supply order. All the aspects of safe delivery of goods shall be the exclusive responsibility of the supplier. Piece meal supply of ordered items will not be acceptable and supplier will supply all items mentioned in supply order. In case items are not available with the manufacturer a certificate to that effect from manufacturer stating the date of availability and supply should be submitted.
- i. In case the supplier fails to supply the goods (partly or whole) within the stipulated time as indicated in the supply order, the supply order lying with the supplier will stand automatically cancelled and LGBRIMH shall be at liberty to get the goods supplied from other available sources at the cost of the defaulting supplier. The additional expenditure so incurred for getting the goods shall be borne by the defaulting supplier in addition to forfeiture of security money deposit and if he fails to compensate the entire loss and if the security money deposits are not sufficient, action may be taken to realize the loss as per the law of the land.
- ii. If the bidder fails to supply any goods as per terms and conditions of acceptance of tender or fails to replace any stock rejected by the direct demanding officer within a period as stipulated by the institute or any person authorized by the institute on his behalf, the institute is **entitled to purchase such stock /partial stocks from any other source at such price or at market price without notice to the contractor.** The additional expenditure so incurred for getting the goods shall be borne by the defaulting supplier in addition to forfeiture of security money deposit and if he fails to compensate the entire loss and if the security money deposits are not sufficient, action may be taken to realize the loss as per law of the land. **The quantity of stock/partial stocks so purchased will automatically stand canceled from the order.**
- c) It will be the responsibility of the bidder to safely transport the goods to the destination address i.e., LGBRIMH, Tezpur.
- d) **No payment shall be made for any rejected items.** The bidders would remove the rejected items within two weeks of the date of rejection at their own cost by replacement immediately. In case these are not removed, these will be disposed off in manner as deemed fit by the authorities at the risk and responsibility of the supplier without any further notice.
- e) Extension of delivery period in exceptional case will be entirely at the discretion of the Director, LGBRIMH
- f) The supplier will be liable to present bill after completion of indented supply and payment will be made accordingly.

**RIGHT OF ACCEPTANCE :-**

6.

- a) The Director LGBRIMH, Tezpur , Assam (India) has the full and exclusive right to accept or reject, Increase or decrease order quantity, any or all the e-tenders without assigning any reasons and also to cancel the supply at any point of time without assigning any reasons.
- b) The quantity shown in the Annexure I may be increased or decreased to an extent depending upon the actual requirement of the institute.
- c) Bidders are required to mention **MRP rates** also for each item quoted in addition to their quoted rates. No bidder can quote rates more than MRP. In case any bidder quote higher rates than MRP, the action will be taken as deemed fit by the undersigned including removal of the name from the bidder list.
- d) The goods to be supplied will be of good quality. In case it is found that any particular reagent date is expired and found not of standard quality, substandard or spurious, supplier will be liable to be blacklisted for a period of five years besides other legal action that may be initiated .In case the suppliers fail to supply indented reagents or other items within the stipulated time, the institute will procure the same from open market and the supplier will be liable to pay the liquidated damage which will be recovered from bills or security deposit or as the case may be.
- e) If the bidder gives false statement on any of the above information, the firm / supplier will not be considered and their tender shall be deemed to be rejected and the security deposited will be forfeited.
- f) It will be prerogative of the institute to place the supply order for the whole lot / item or in piecemeal basis depending upon the requirement of the institute.
- g) Evaluation of L1 bidder will be done item wise and Award of contract will be given to item wise L1 Bidder.
- h) No bidder/or his representative shall bring or attempt to bring any outside influence to bear upon any superior authority or hospital functionaries to further this business interest. In doing so e-tender of the concerned bidder will be rejected without assigning any reasons.
- i) Qualified Bidders are required to arrange a demonstration of the /articles, if required by evaluation committee. Failure to arrange for a demonstration on the given date may lead to cancellation of the bid. Cost of organizing such demonstration shall be borne by the bidder.
- j) It must be mentioned clearly whether the bidder is a Manufacturer/Sole Distributor/Sole agent for the items for which he is quoting.
- k) Rate quoted should be Inclusive of all applicable taxes, Packing, Forwarding, Postage and transportation charges to user/Installation site.

7.

Un-utilized goods will be notified by this office two months prior to its expiry and the same should be replaced free of cost.

**METHOD OF SUPPLY :-**

8.

- a) The Life period of any of the goods supplied by the successful Bidder/Bidders will have the **Minimum of six month expiry period remaining on the date of receipts of Items in LGBRIMH,Tezpur**. The supplied items having less than six month expiry period to **LGBRIMH,Tezpur** shall not be accepted. Loss or premature deterioration due to biological and/or other Factors during life span of Stores against the manufacture's standard warranty/

	<p>Expiry of such items shall be replaced by the Bidder on free of cost. All containers i.e. bottles, tins, cartoons, tubes, etc are required to be secured with pilfer proof packing so as to ensure genuineness of the product packed and correctness of its contents and shall be neatly labeled.</p> <p>b) The goods to be supplied will be of standard quality. In case,If it is found that any particular goods date is expired or found not to be of standard quality, sub standard or spurious, the supplier will be liable to be blacklisted for a period of five years besides other legal action that may be initiated.</p> <p>c) If the bidder gives false statement on any of the above information, the firm / supplier will not be considered and their tender shall be deemed to be rejected and the Bid security deposited will be forfeited.</p> <p>d) The contract shall be governed under Indian contract Act 1872 and instructions thereon from the government of India. The Court of Tezpur shall alone have jurisdiction to decide any dispute arising out of or in respect of the contract</p> <p>f) Bidder shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other agency/ies without prior written consent of the Director, <b>LGBRIMH,Tezpur</b>. If it is found that the firm has given sub- contract to another Agency, the contract shall stand cancelled &amp; the performance security deposit of such Tenderer shall be forfeited by <b>LGBRIMH,Tezpur</b>.</p> <p>g) The <b>LGBRIMH,Tezpur</b> shall not be responsible for any financial loss or other damage or injury to any item or person deployed/supplied by the Supplier Agency in the course of their performing the duties to this office in connection with purchase order/supply order for supplying of Stores/ Goods/ Items at <b>LGBRIMH,Tezpur</b></p> <p>h) For adherence to BMW norms, if a reagent is expired in user stock (LGBRIMH,stock) for any reasons, the supplier should take the expired reagents back for disposal.</p>
9.	<p><b><u>AGREEMENT:-</u></b> An agreement will have to be executed on non judicial stamp paper of Rs.100 /- by the successful bidder with the institute authority in the format (Annexure VII) prescribed by the institute.</p>
10.	<p><b><u>DISPUTE ADJUDICATION:-</u></b> In case of any dispute the same shall be mitigated as per provision of the tender and territorial jurisdiction shall be within the limit of the Tezpur District Court.</p>
11	<p><b><u>Make In India:-</u></b>Public Procurement (Preference to Make in India) order no. P-45021/2/2017-BE-II dated 15 June, 2017 and subsequent amendment on 16<sup>th</sup> September, 2020 issued by DPIIT, Ministry of Commerce and Industry and as amended from time to time and its subsequent orders notifications issued by concerned Nodal Ministry will be applicable in this tender.</p>

## **Annexure-A**

### **Technical Specification**

#### **TECHNICAL SPECIFICATIONS FOR LABORATORY REAGENTS (KITS)/CONSUMABLES AND CHEMICALS FOR FULLY AUTOMATED OPEN CLINICAL CHEMISTRY ANALYZER (MAKE- BECKMAN COULTER, Model-DxC700AU with ISE)**

Laboratory reagents (kits) and chemicals, for bar coded dedicated system packs compatible with Random Access Medium Throughput Fully Automated Clinical Chemistry Analyzer (Make Beckman Coulter, Model-DXC700AU with ISE). Details of equipment are mentioned in Annexure VIII.

1. Diagnostic Kits should be from standard companies, which are USFDA / CE or ISO13845 certified. The pack size should be the smallest available.
2. Kits should have long stability and have long expiry (at least six month from the date of supply of kits to the Institute)
3. Products and reagent should be in original packing of the manufacturer and not refilled.
4. Test programming should be available inside the kit and should be submitted along with the technical bid. Original product literature of Manufacturer having all details of the test should be provided along with the Technical bid which should include normal range, sensitivity limit , linearity, reproducibility, on board reagent stability, calibration frequency, expiry date and interferences in assay etc.
5. Single reagent testing would be preferred, but should not have more than two reagents in any case. Should have ready to use on concentrated liquid reagent and not lyophilised reagent.
6. Traceability certificates for Controls and calibrators should be submitted along with the Technical bid.
7. Normal reference range of different analytes for the Random Access Medium Throughput Fully Automated Clinical Chemistry Analyzer (Floor model) should be mentioned in the product literature.
8. Declaration that the Technical support will be provided from the Company reasonable time of call log/Telephonic/e-mail complaint registered to resolve the queries for instrument application, QC interpretation, Calibration issues, Reagent and Result related issues.
9. Quantity of kits required per year will vary; the need will depend on the patient load and reagent consumption. However the kits have to be stocked with the dealers/ Suppliers who can be asked to provide the same at short notices.
10. Before finalization the rate contract, the dealer/Manufacturer must demonstrate the performance of the chemicals and kits that are compatible with the Random Access Medium Throughput Fully Automated Clinical Chemistry Analyzer (Make Beckman Coulter, Model-DXC700AU with ISE) in **LGBRIMH, Tezpur** at Biochemistry Laboratory, and also verifying the pack size with number of tests mentioned in the tender document. The bidder will have to bear all expenses for the same.

**11. In case of reagents and kits of manufacturers other than Beckman Coulter, the bidder needs to submit the following documents:**

I. The list of users (Hospital /Government Laboratories / Research Institutes /PSU / Education Institutional Complex) where such reagents are being used on fully Automatic Beckman Coulter Analysers of AU Platform.

II. Proof of experience for last three years in the form of experience certificates / supply orders from such institutions.

III. A performance certificate /validation certificate from the users indicating satisfactory performance of those reagents on Fully Automatic Beckman coulter Analysers of AU Platform.

**12.** L-1 vendor quoting for existing test reagents will be asked to provide the reagents for newer tests added in future as and when required as a demand from clinician/ Patient requirement as per the supplied rate to any Central Govt./State Govt./ Institute of National Importance

**Annexure-I**

## List of Laboratory Reagents (Kits) &amp; Chemicals

Sl. No	Name of item	Approximate quantity required per annum	Quoted Part Number.	Number of Test per pack or Pack size	Quoted Manufacturer Name
1.	GLUCOSE	20000 Test			
2.	ALBUMIN	17000 Test			
3.	BILIRUBIN-DIRECT	15000 Test			
4.	BILIRUBIN-TOTAL	15000 Test			
5.	TOTAL PROTEIN	16000 Test			
6.	ALP	15000 Test			
7.	ALT	15000 Test			
8.	AST	15000 Test			
9.	GGT	14000 Test			
10.	CALCIUM	1300 Test			
11.	UREA	15000 Test			
12.	CREATININE	16000 Test			
13.	CHOLESTEROL	15000 Test			
14.	HDL-CHOLESTEROL	15000 Test			
15.	LDL-CHOLESTEROL	15000 Test			
16.	TRIGLYCERIDE	15000 Test			
17.	VALPROIC ACID	500 Test			
18.	CARBAMAZEPINE	500 Test			
19.	URIC ACID	1800 Test			
20.	ASO	2000 Test			
21.	CRP(High sensitive)	2000 Test			
22.	RHEUMATOID FACTOR	3000 Test			
23.	HOMOCYSTINE	100 Test			
24.	CERULOPLASMIN	100 Test			
25.	SYSTEM CALIBRATOR	05 Packet			
26.	HDL-CHOLESTEROL CALIBRATOR	05 Packet			
27.	LDL- CHOLESTEROL CALIBRATOR	05 Packet			
28.	CRP LATEX CALIBRATOR (High sensitive)	02 Packet			
29.	RF LATEX CALIBRATOR	02 Packet			
30.	CONTROL SERUM 1	05 Packet			
31.	CONTROL SERUM 2	05 Packet			
32.	CLEANING SOLUTION	03 Packet			
33.	WASH SOLUTION	03 Packet			
34.	ACETYLMORPHINE	500 Test			
35.	BUPRENORPHINE	500 Test			
36.	ACETYLMORPHINE CONTROL	02 Packet			
37.	BUPRENORPHINE CONTROL	02 Packet			
38.	ETHYL ALCOHOL CONTROL	02 Packet			

39.	VALPROIC ACID CONTROL	02 Packet			
40.	CARBAMAZEPINE CONTROL	02 Packet			
41.	RHEUMATOID FACTOR CONTROL	02 Packet			
42.	CRP CONTROL	02 Packet			
43.	AMPHETAMINES	100 Test			
44.	BENZODIAZEPINE	100 Test			
45.	COCAINE METABOLITE	100 Test			
46.	ETHYL ALCOHOL	100 Test			
47.	OPIATE	100 Test			
48.	CANNABINOID	100 Test			
49.	AMPHETAMINES CALIBRATOR	02 Packet			
50.	BENZODIAZEPINE CALIBRATOR	02 Packet			
51.	COCAINE METABOLITE CALIBRATOR	02 Packet			
52.	OPIATE CALIBRATOR	02 Packet			
53.	CANNABINOID CALIBRATOR	02 Packet			
54.	ETHYL ALCOHOL CALIBRATOR	02 Packet			
55.	HOMOSYSTINE CALIBRATOR	01 Packet			
56.	VALPROIC ACID CALIBRATOR	02 Packet			
57.	CARBAMAZEPINE CALIBRATOR	02 Packet			
58.	CERULOPLASMIN CALIBRATOR	01 Packet			
59.	ASO CALIBRATOR	01 Packet			
60.	ACETYLMORPHINE CALIBRATOR	02 Packet			
61.	BUPRENORPHINE CALIBRATOR	02 Packet			
62.	Cuvette 5 x 5 mm	02 Packet			
63.	Roller Tube	03 Packet			
64.	Photometer Lamp 12 V 20 W	02 Packet			

**UNDERTAKING**

**The Director,  
LGBRIMH, Tezpur**

**Sir,**

1. The undersigned certify that I/we have gone through the entire tender documents including terms and conditions mentioned in the tender document and undertake to comply with them. I/We have no objection for any of the content of the tender document and I/We undertake not to submit any complaint/ representation against the tender document after submission date and time of the tender. The rates quoted by me/us are valid and binding on me/us for acceptance till the validity of tender.
2. I/We undersigned hereby bind myself/ourselves to LGB Regional Institute of Mental Health, Tezpur, Assam -784001 to supply the approved items in the approved prices to **LGBRIMH, Tezpur**. The articles shall be of the best quality and of the kind as per the requirement of the institution. The decision of the Director, **LGBRIMH, Tezpur**, India (herein after called the said officer) as regard to the quality and kind of article shall be final and binding on me/us.
3. I/we undertake to arrange for a demonstration of the Items, if required. Failure to arrange for a demonstration on the given date may lead to cancellation of the bid. Cost of such demonstration shall be borne by me/ us.
4. Performance security 5% of the cost of the items approved shall be deposited by me/us in the form of DD/FDR/Bank Guarantee in the name of Director, **LGBRIMH, Tezpur** on award of the contract from a Nationalised / Commercial Bank and shall remain in the custody of the Director **LGBRIMH, Tezpur** till the validity of the Contract period plus two month (i.e. for 14 months).
5. If it is deemed necessary to change any article on being found of inferior quality, it shall be replaced by me/us free of cost in time to prevent inconvenience.
6. I/We hereby undertake to supply the items during the validity of tender as per directions given in supply order within stipulated period positively.
7. If I/We fail to supply the stores in stipulated period the **LGBRIMH, Tezpur** has full power to compound or forfeit the Bid Security/security deposit.
8. I/We declare that no legal/financial irregularities are pending against the proprietor/ Partner of the firm or manufacturer.

9. I/we undertake to supply the ordered items within stipulated period and if fail to supply during the stipulated period the necessary action can be taken by the Director, **LGBRIMH, Tezpur**, India.
10. I/We undertake that if the rates of any items are lowered due to any reason, I/We will charge the lower rates.
11. I/We undertake that the items supplied are as per Make/Model /Catalogue/ technical literature description.
12. I/we do hereby confirm that the prices/rates quoted are fixed and are at par with the prices quoted by me/us to any other Govt. of India/Govt. Hospitals/Medical Institutions/PSUs. I/we also offer to supply the items at the prices and rates not exceeding those mentioned in the Financial Bid.
13. I/We pledge and solemnly affirm that the information submitted in tender documents is true to the best of my knowledge and belief. I/We further pledge and solemnly affirm that nothing has been concealed by me and if anything adverse comes to the notice of purchaser during the validity of tender period, the Director, **LGBRIMH, Tezpur** (India) will have full authority to take appropriate action as he/she may deem fit.

**Signature of Bidder**

With seal of firm (**Name of Bidder**)

Place .....

Date.....

**CRIMINAL LIABILITY UNDERTAKING**

*(To be executed on Rs.100/-Non-judicial Stamp Paper duly attested by Public Notary)*

I.....S/o.....  
..... Resident of

.....  
.....

..... Do solemnly  
pledge and affirm:

1. That I am the proprietor /partner/authorized signatory of

M/s. ....  
.....

1. No police case is pending against the Proprietor / partner of the Company (Agency).  
Indicate any convictions if any against the Company/firm/partner.
2. I/We have not quoted the price higher than previously supplied to any Government  
Institute / Organisation / reputed Private Organisation in recent past.
- 3.(Proprietor/firm) has never blacklisted by any organization.

**Name & Signature**

**Seal of the participating Bidder Company**

**Affirmation/Verification**

## Annexure-IV

### Manufacturers' Authorization Form

The Bidder shall require the manufacturer to fill in this form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer.

Date : *Insert date (as day, month and year)* of Bid Submission

Tender No. : *(Insert number from Invitation for Bids.)*

To,

Director  
LGBRIMH, Tezpur, Sonitpur, Assam

WHEREAS

We (**Insert Complete name of Manufacturer**), Who are official Manufacturers in (*Insert type of goods manufactured*), having factories at (*insert full address of Manufacturer's Factories*), do hereby authorise ( **Insert Complete name of Bidder**) to Submit a bid the purpose of which is to provide the following Goods, manufactured by us ( **insert name and or brief description of the Goods**), and to subsequently negotiate and sign the contract.

We accept the warranty / Guarantee condition mentioned in the tender documents of **LGBRIMH, Tezpur**

Signed : (**insert signature of authorised representative of the manufacturer**)

Name : (**insert complete name of authorised representative of the manufacturer**)

Duly authorised to sign this authorisation on behalf on: (**insert complete name of Bidder**)

Date on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
(**insert date of signing**)

**Deviation Statement Form**

1. The following are the particulars of deviations from the requirements of the tender Specifications.

<b>Specification</b>	<b>Deviations</b>	<b>Remarks (including Justification)</b>

Place :

Date :

Signature and seal of the  
Manufacturer/Bidder

**Note :**

- 1) Where there is no deviation, the statement should be written duly signed with an endorsement indicating “No deviations”

Organization's contact details

NAME & ADDRESS OF THE Vendor/ Manufacturer / Agent	
Phone	
Fax	
E-mail	
Contact Person Name	
Mobile Number	
TIN Number	
PAN Number	
GST Number	
Bank details	

DEED OF CONTRACTUAL AGREEMENT

THIS AGREEMENT made on the.....day of ....., 2025 Between Director, Lokopriya Gopinath Bordoloi Regional Institute of Mental Health, Tezpur Assam (hereinafter "the Purchaser") of the one part and M/s \_\_\_\_\_ (hereinafter called "the Supplier") of the other part:

WHEREAS in response to the notification No. LGB/NAZ/..... Dated ..... The bidder has submitted to the LGBRIMH a tender for supply of Laboratory Reagents (Kits) & Chemicals for Random Access Medium Throughput Fully Automated Clinical Chemistry Analyzer (Floor model) specified there in the Annexure I subject to the terms & conditions contained in the said tender.

AND WHEREAS the bidder has also deposited with the Government a sum of Rs. .... as performance security for the execution of an agreement undertaking the due fulfillments of the contract, in case this tender is accepted by LGBRIMH.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:

- a) The Letter of Acceptance issued by the purchaser/ Supply Order.
- b) The Notice Inviting Tender
- c) The supplier’s bid including enclosures, annexure, etc.
- d) The Terms and Conditions of the Contract
- e) The Schedule of Requirement
- f) The Technical Specification
- g) Any other document listed in the supplier’s bid and replies to queries, clarifications issued by the purchaser, such confirmations given by the bidder which are acceptable to the purchaser and the entire Addendum issued as forming part of the contract.

2. In case the bidder fails to execute the agreement as aforesaid incorporating the terms and conditions governing the contract, the purchaser shall has the power and authority to recover from the supplier any loss or damage caused to LGBRIMH by such breach as may be determine by LGBRIMH by appropriating the security money deposited by the supplier and take appropriate action as per penalty clause of the tender. If the security deposit is found to be inappropriate, the deficit amount may be recovered from the supplier from his outstanding bill or such other manner as the purchaser may deem fit.

3. On inspection if any article found not as per specification of the supply order it shall be replaced by me/us in time as asked for, to prevent any inconvenient at my/our expenses. In case of non-fulfillment of the terms and conditions of the contract/ supply order, the Director LGBRIMH shall have right to take appropriate action and impose penalty as deemed fit.

4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide, the goods and services without interruption and to remedy defects therein in conformity in all respects with the provisions of the Contract.

5. The purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

6. Director, LGBRIMH, Tezpur may cancel the contract at any time during contract period without assigning any reasons thereof.

7. In case of any dispute the same shall be mitigated as per provision of the tender and territorial jurisdiction shall be within the limit of the Tezpur District Court.

In the presence of witness  
1.....  
2.....

Signature of the Purchaser or his/her nominee  
(with seal)

In the presence of witness  
1.....  
2.....

Signature of the Supplier  
(with seal)

**DETAILS OF EQUIPMENT**

1. SYSTEM: Floor model, Completely Open, Discreet, Multi-channel, Random Access, with automatic rerun, automatic reflex testing and capable of performing tests like Enzymes, substrates, Serum Proteins, Electrolytes, TDM assays and Immuno-turbidimetric etc.
2. THROUGH PUT: 800 Photometric tests/Hour and 1200 Tests /Hour with ISE.
3. ASSAY MODES: End point, Rate, fixed point and Indirect ISE.
4. Analytical Methods: Colorimetry, turbidometry, latex agglutination, homogeneous EIA and Indirect ISE.
5. SAMPLE LOADING: Upto 150 sample positions with continuous Loading. Bar code reading
6. Facility for positive sample identification, real time test requisition downloading from host should be possible.
7. Cooled compartment for Standards and Controls.
8. SAMPLE CUPS: Primary and secondary tubes and paediatric cups are compatible
9. SAMPLE TYPES: Plasma, Urine, Serum, CSF etc.
10. STAT FACILITY: Facility for continuous loading of stat samples without interrupting the routine run. Minimum 22 STAT sample positions for very urgent samples
11. SAMPLE VOLUME: 1-25 micro litres in 0.1 micro litre increments enables even for paediatric and geriatric sample.
12. SAMPLE PROBE: Sample Probe is equipped with level sensor, clot detection and crash prevention facility available.
13. REAGENT DISK: Two Refrigerated reagent disks with 60 positions for R1 and 48 positions for R2.
14. ON-BOARD PARAMETERS TESTS: Minimum 60 photometric tests + 3 ISE (Na, K, Cl).
15. REACTION VOLUME: R1-15 to 250ul and R2-15 to 250ul with 1ul increments.
16. REAGENT PROBE: Two reagent Probes enable with liquid level sensors and crash detector. The system has high tech wash station with two different detergents to prevent carry over, 4 fold water cleaning followed by a separate drying step.
17. STIRRER: The system has separate high precision mixtures for sample and reagent to ensure excellent reaction condition.
18. CUVETTES: The system has environment friendly permanent quartz cuvettes.
19. CUVETTE WASHING: The system has high tech wash station with two different detergents to prevent carry over, 4 fold water cleaning followed by a separate drying step.
20. PHOTOMETER: Wavelength ranging from 300 - 800 nm comprised of 13 different wavelength.
21. LAMP SOURCE: Halogen

**Format for Affidavit of Self Certification regarding Local Content in a Medical Device to be provided on Rs. 100/- Stamp Paper**

**Date:** \_\_\_\_\_

I \_\_\_\_\_ S/o.D/o, W/o \_\_\_\_\_, Resident of \_\_\_\_\_ do hereby solemnly affirm and declare as under:

That I will agree to abide by the terms and conditions of the policy of Government of India issued vide Notification No:

That the information furnished hereinafter is correct to best of my knowledge and belief and I undertake to produce relevant records before the procuring entity or any authority so nominated by the Department of Pharmaceuticals, Government of India for the purpose of assessing the local content.

That the local content for all inputs which constitute the said medical device has been verified by me and I am responsible for the correctness of the claims made therein.

That in the event of the domestic value addition of the product mentioned herein is found to be incorrect and not meeting the prescribed value-addition norms, based on the assessment of an authority so nominated by the Department of Pharmaceuticals, Government of India for the purpose of assessing the local content, action will be taken against me as per Order No. P-45021/2/2017-B.E.-II dated 15.06.2017 and

I agree to maintain the following information in the Company's record for a period of 8 years and shall make this available for verification to any statutory authorities:

- i) Name and details of the Domestic Manufacturer (Registered Office, Manufacturing unit location, nature of legal entity)
- ii) Date on which this certificate is issued
- iii) Medical devices for which the certificate is produced
- iv) Procuring entity to whom the certificate is furnished
- v) Percentage of local content claimed
- vi) Name and contact details of the unit of the manufacturer
- vii) Sale Price of the product
- viii) Ex-Factory Price of the product
- ix) Freight, insurance and handling
- x) Total Bill of Material
- xi) List and total cost value of inputs used for manufacture of the medical device
- xii) List and total cost of inputs which are domestically sourced. Value addition certificates from suppliers, if the input is not in-house to be attached.
- xiii) List and cost of inputs which are imported, directly or indirectly

**For and behalf of**

Authorized signatory (To be duly authorized by the Board of Director)

**(Name of Firm/ entity)**

### Calculation of Local Content

Name of Manufacturer	Calculation by Manufacturer (Cost per unit of product)			
Cost Component	Cost (Domestic Component) a	Cost (Imported Component) b	Total Cost (INR / US \$) c=a+b	Percentage of Local Content D=(a/c)*100
I.....				
II.....				
III. Total Cost (Excluding tax and duties)				

Note:

- I **Cost (Domestic Component)**: Sum of the costs of all inputs which go into the product (including duties and taxes levied on procurement of inputs except those for which credit / set-off can be taken) which have not been imported directly or through a domestic trader or an intermediary.
- II **Cost (Imported Component)**: Sum of the costs of all inputs which go into the product (including duties and taxes levied on procurement of inputs except those for which credit/ set-off can be taken).

**Annexure XI**

Sl. No.	Documents to be submitted along with the techno-commercial bid	Attached page no.	
		From	to
1.	Scanned copy of EMD or proof of EMD exemption		
2.	Scanned copy of proof of SSI enlistment. (if applicable)		
3.	Scanned copy of a declaration by the proprietor of the firm, in case, the firm is proprietorship <i>on non –judicial stamp paper of worth Rs100.00 – duly attested by Notary Public</i> . In case of partnership firm, a scanned copy of partnership deed duly registered by the Register of Firms.		
4.	Scanned copy of statement of financial status (Annual turnover for last 3 years from Chartered Accountants).		
5.	Scanned copy of performance report from Govts/ Semi-Govts/Autonomous organization in the same field. (for last 3 years).		
6.	Scanned copy of recent non-conviction/ non-blacklisting certificate on non –judicial stamp paper of worth <b>Rs100.00</b> – duly attested by Notary Public(As per Annexure III)		
7.	Scanned copy of updated Income Tax return documents for the Assessment year 2024-25.		
8.	Scanned copy of authority letter from manufacturer (if tender submitted by distributor/ dealer).As per Annexure IV		
9.	Scanned copy of PAN Card and GST registration certificate.		
10.	Scanned copy of Bank Details.		
11.	Scanned copy of duly filled annexure I and II.		
12.	Scanned copy of duly filled annexure V & VI		
13.	Scanned copy of valid Trade License or incorporation certificate		
14.	Make in India specific Authorization certificate needs to be enclosed		
15.	Scanned copy of local supplier declaration /certificate as per annexure IX & X to be uploaded.		
16.	Scanned copy of Compliance report of Technical specifications for Laboratory Reagents/kits/Consumables to be quoted for Fully Automated open Clinical Chemistry Analyzer (As mentioned in Annexure A)		
17.	Physical Documents		