



लोकप्रिय गोपीनाथ बरदलै क्षेत्रीय मानसिक स्वास्थ्य संस्थान

तेजपुर: असम: पिन: 784001

LGB REGIONAL INSTITUTE OF MENTAL HEALTH

(An Autonomous body under Ministry of Health and Family Welfare, Govt. of India)

Website: www.lgbrimh.gov.in, e - Mail: mail@lgbrimh.gov.in

Post Box No. 15:: FAX No. (03712) 233623

TEZPUR:: 784001 :: ASSAM

No. LGB/ACA/CAP/2708/23/Part-3/3294

Dated 24/06/2025

E-TENDER NOTICE

Online e-tenders in two bid systems (Technical and commercial) are invited through the e-procurement portal <http://eprocure.gov.in/cppp> by the Director, LGBRIMH, from manufacturers and/or accredited dealers for supply, installation & commissioning of High performance Laptop, with mandatory accessories (Qty1) in the institute.

CRITICAL DATE SHEET

Milestones	Start Date	Start Time	Last Date	Last Time
Tender Publishing	24/06/2025	5.00 PM		
Tender Download	24/06/2025	5.00 PM	14/07/2025	3.00 PM
Pre-Bid Meeting	01/07/2025	11.00 AM		1.00 PM
Bid Submission	24/06/2025	5.00 PM	14/07/2025	3.00 PM
Technical Bid Opening	15/07/2025	4.00 PM		

Sd/-
Director
LGBRIMH

लोकप्रियगोपीनाथ बरदलैक्षेत्रीय मानसिक स्वास्थ्य संस्थान
तेजपुर: असम: पिन: 784001
LGB REGIONAL INSTITUTE OF MENTAL HEALTH
(Ministry of Health & Family Welfare, Government of India)
Website- www.lgbrimh.gov.in
Post Box No. 15 :: FAX No. (03712) 233623
TEZPUR:: 784001 :: ASSAM

Sl. No.	Terms & Conditions for Submission
1.	<p style="text-align: center;"><u>E-TENDER NOTICE</u></p> <p>Online e-tenders in two bid systems (Technical and commercial) are invited through the e-procurement portal http://eprocure.gov.in/cppp by the Director, LGBRIMH, from manufacturers and/or accredited dealers for supply, installation & commissioning of High performance Laptop, with mandatory accessories (Qty1) in the institute.</p> <p>a. Physical Documents: EMD (if applicable) and hardcopies of all uploaded documents.</p> <p>b. E-bid Cover-I: will contain the Technical Bids consisting of following in a single PDF file:-</p> <ol style="list-style-type: none"> i) Scanned copy of technical details of the quoted items with reference to the tender specification (As per Annexure-I). ii) Scanned copy of Catalogue/ literature make and model of the equipment offered with technical specification details. iii) Scanned copy of Warranty/ Guarantee for a period of 3 Years for equipment and all mandatory accessories. iv) Scanned copy of Undertaking for providing CMC for 5 years for equipment, and all mandatory accessories as per specifications, if opted by LGBRIMH upon expiry of the warranty/guarantee period. v) Scanned copy of performance report from Govt./ Semi-Govt./Autonomous organization served (For last 3 years). vi) Scanned copy of Users list. vii) Scanned copy of Authority letter from manufacturer in case bid is submitted by authorized agent (Annexure-III). viii) Scanned copy of PAN card/GST registration certificate. ix) Scanned copy of recent non-conviction/ non-blacklisting certificate on non –judicial stamp paper of worth Rs100.00 – duly attested by Notary Public. x) Scanned copy of a declaration by the proprietor of the firm, in case, the firm is proprietorship on non –judicial stamp paper of worth Rs100.00 – duly attested by Notary Public. A scanned copy of partnership deed duly registered by the Register of Firms, in case of partnership firm. Incorporation certificate in case of Company. xi) Scanned copy of EMD (if applicable). xii) Scanned copy of duly filled Undertaking as per annexure II. xiii) Scanned copy of valid Trade License/Incorporation certificate. xiv) Scanned copy of bidder Income tax return certificate(For F/Y 2023-24) xv) Scanned copy of bidder financial turn over for last three years. xvi) Scanned copy of Annexure-IV, VI, VII dully filled up. xvii) Scanned copy of certificate as per Para 8(n). (If applicable).

- xviii)** Scanned copy of certificate in the form of an agreement/MOU as per Para 8(o) (If applicable).
- xix)** Scanned copy of undertaking certificate as per Para 8(p) & 8(s).

E-bid Cover-II: Financial bid packet will be submitted as Cover II and will consist of following:
 - Financial bid in the form of “BOQ” (BILL OF QUANTITIES) only. Financial bid will be submitted **online only**. Rate should be quoted F.O.R. destination in Indian Rupees inclusive of cost of equipment, all mandatory accessories, warranty/guarantee for 3 years, co-ordination, mentioned in the tender documents, freight, insurance and other taxes etc. as per prevailing rate as well as charges for installation and commissioning with all the men & materials required for the same. Bidder should quote rate of GST in the BOQ only.

The bidders must quote rate for Comprehensive Maintenance Contract (CMC) exclusive of GST for 5 years in the BOQ provided in the financial bid, applicable after the expiry of the warranty/guarantee period. The quoted CMC rate must not be included in the total equipment cost. It will serve as a reference for potential future payments if the institute opts for the CMC. Bidder should quote rate for CMC year wise. The cost of the Comprehensive Maintenance Contract (CMC) shall not exceed 10% of the total equipment procurement cost per annum, inclusive of all maintenance services, spare parts, and technical support. Kindly fill up the colored cells only.

2. The Period of contract: **-As per deed of Agreement**

CRITICAL DATE SHEET				
Milestones	Start Date	Start Time	Last Date	Last Time
Tender Publishing	24/06/2025	5.00 PM		
Tender Download	24/06/2025	5.00 PM	14/07/2025	3.00 PM
Pre-Bid Meeting	01/07/2025	11.00 AM		1.00 PM
Bid Submission	24/06/2025	5.00 PM	14/07/2025	3.00 PM
Technical Bid Opening	15/07/2025	4.00 PM		

If due to any exigency, the due date for opening of the bids is declared a closed holiday, the bids will be opened on the next working day at the same time or on any other day/time as notified.

<i>Sl. no</i>	<i>General Conditions</i>
4.	<p><u>Process of submission of online bid:</u></p> <p>The bidders are requested to submit the soft copies of their bid electronically on the CPP portal using valid Digital Signatures (DSC).</p> <ol style="list-style-type: none"> a) Bidders are required to enroll themselves on the e-Procurement module of the Central Public Procurement Portal (http://eprocure.gov.in/cppp). b) The bidders will be required to choose a unique username and assign a password for their accounts and are advised to register their valid email address and mobile numbers as part of the registration process. c) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India with their profile. Only one valid DSC should be registered by a bidder. d) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token. e) Bidder should take into account any corrigendum published on the tender document before finally submitting their bids in the CPP portal (http://eprocure.gov.in/cpp). f) Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid. g) Bidder should log into the site and upload their bids on or before the bid submission time. h) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document. i) Bidder has to select the payment option as “offline” to pay the EMD as applicable and enter details of the instrument. j) A standard BOQ file in Excel format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the exact format provided and no other format is acceptable. The BOQ filename must not be changed and if in any case the BOQ is found to be modified by the bidder the bid will be rejected. k) The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission. l) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for the tender. Bidder can contact at the no. 03712233028 (10 AM to 5 PM in all working days) or via email id: lgbetender@gmail.com. m) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.
5.	<ol style="list-style-type: none"> a) The collection of road permit, if any, will be the responsibility of the bidder. b) Rate sare to be quoted FOR destinations i.e., LGBRIMH, Tezpur.
6.	<p><u>EMD/ PERFORMANCE SECURITY</u></p>

- a) Bidder should submit EMD Rs. 5,000.00 in the form of DD/FDR/BG drawn in favor of Director, LGBRIMH, Tezpur, Assam payable at Tezpur, failing which the tender shall not be considered for acceptance and will be summarily rejected. Cash, cheque or any other mode of payment will not be accepted at all. The EMD deposited against previous tender cannot be adjusted or considered for this tender. No interest will be payable on the EMD/BID security. The EMD of the approved bidder will be released only after the concerned firm deposits necessary performance security. **The DD/FDR of EMD should reach LGBRIMH before the last date of opening of technical bid.**
- b) Performance Security, equivalent to 5% of the total cost of the item approved shall have to be deposited by the successful bidder through DD/FDR drawn in favor of Director LGBRIMH, payable at Tezpur. The same amount will be released after fulfillment of contractual obligations and no interest shall be payable thereof.
- c) Tender Number, its due date and complete address of the firm should also be clearly written on the **BACK SIDE OF THE DEMAND DRAFT SO AS TO ENSURE** safe return of the demand draft to the unsuccessful or successful tenders as the case may be.
- d) EMD of unsuccessful bidders will be returned in due time.

7. **SIGNING OF BID:-**

- a) The bid is liable to be ignored if incomplete information is given or documents asked for are not dully filled or furnished.
- b) Individual signing the bid or other documents concerned with the bid must specify whether he signed as :
 - i) A sole proprietor of the firm, or constituted Attorney of such proprietor.
 - ii) A partner of the firm, if it is a partnership concern, in which case, he must have legal authority to sign, answer and admit to refer dispute to arbitration.
 - iii) Constituted Attorney if it is a company.

NOTE:-

** In case of (ii), a copy of the Partnership Deed, General Power of Attorney, in each case, duly attested by a Notary Public, as affidavit on a stamp paper to the effect that all the partners admit execution of the partnership agreement and authority of the general power of attorney should be furnished.

** In case of partnership firm, where no authority to refer disputes concerning the business or the partnership has been conferred on any such partner, the bid and all other related documents must be signed by every partner of the firm.

** A person signing the bid form or any document forming part of the bid on behalf of another shall be deemed under warranty that he has the authority to bind himself with such person. If on enquiry, it appears that the person so signing has no authority to do so, the purchaser without prejudice to other Civil & Criminal remedies can cancel the contract and hold the signatory responsible for all cost & conveyances arising there from.

8.

- a. **A Deed of agreement** will have to be executed on non judicial stamp paper of Rs.100 /- by the successful bidder for supply, transportation, installation and commissioning of the equipment / instruments, training to the staffs of the institute authority in the format (Annexure V) prescribed by the institute.
- b. **Supply:** Supply shall be made by successful bidder within 60 days from the date of placement of supply order. Extension of delivery period in exceptional case will be entirely at the discretion of the Director, LGBRIMH. In case of failure to supply within stipulated period the supplying firm shall be liable to pay compensation as decided by the purchaser.
- c. **Working Demonstration:** In case the Technical Evaluation Committee desires, all prospective bidders shall have to give video demonstration of their product before the expert (s) during the time of technical evaluation. It is therefore advisable to depute some senior staff during the time of technical evaluation process, who can reply satisfactorily all the queries of the expert(s) and can take spot decision. All the cost/expense should be borne by the bidder for such demonstration.
- d. Only **manufacturer, authorized distributor/stockiest/Agent** of the firm whose item is being quoted would be considered.
- e. **Name, Designation and specimen signature** of the person/ representative authorized by the competent authority of the firm to deal with the tender/ sign the tender document must be uploaded in the tender.

Bidder must provide local address, if any, along with the telephone number and Fax no. with tender for all correspondence.

The firm should also provide the complete address along with telephone and fax no. of the service centre from where after sale service will be provided.

- f. **Validity of the offer** as per deed of agreement.
- g. **Guarantee/Warranty**
 - i) The supplier warrants that the goods supplied under the contract are new, unused, or the most recent of current models and incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials or workmanship (except insofar as the design or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in India, i.e. the country of final destination.
 - ii) The equipment and all mandatory accessories should be guaranteed/warranty for a minimum period of 3 year from the date of installation and commissioning.
 - iii) Where lifelong guarantee /warranty are applicable, it should be mentioned clearly.

- iv) The purchaser shall notify the supplier in writing of any claim arising under this warranty/guarantee.
- v) The warranty/guarantee for defective parts will begin de novo from the date of replacement. Supplier will pay customs duty and all expenses up to the destination for the replaced part.
- h. In case the need for a Comprehensive Maintenance Contract (CMC) is notified by LGBRIMH in writing, the contract and payment for the same will be initiated at the end of the initial warranty/guarantee period, as per mutually agreed terms. In the event of a delay in executing the CMC or processing payment beyond the expiration of the warranty/guarantee period, the manufacturer agrees to provide uninterrupted maintenance services during a grace period of up to 30 days or until the contract and payment are processed, whichever is earlier. Payment for the CMC will be made retroactively to cover this grace period. The CMC will be activated only upon receiving written confirmation from LGBRIMH specifying the continuation of maintenance services. In the absence of such confirmation, the vendor shall have no obligation to provide CMC services.
- i. In the event that repairs or maintenance are carried out during the grace period and LGBRIMH chooses not to enter into the CMC, the manufacturer shall be entitled to reimbursement for such services at rates agreed upon in advance. These rates should be provided by the bidder at the time of the tender submission, as part of a separate quote for services during the grace period.
- j. Any repairs or maintenance requests initiated within the warranty/guarantee period but completed during the grace period will be covered under the warranty/guarantee, and no additional costs will be incurred by LGBRIMH for such services."
- k. **The firm** should ensure to keep the equipment in working order throughout the warranty/guarantee period.
- l. During warranty/guarantee/CMC period in the event of the equipment and accessories remaining out of order for a period of 72 hours of lodging the complaint without any acceptable reasons penalty of extent of 0.25 percent of the purchase value of the equipment shall be levied for each day of the equipment remaining nonfunctional beyond permissible limit.
- m. **One agent** cannot represent two manufacturers or quote on their behalf in a particular tender for particular item.
- n. **If the product** is of foreign origin, the firms are to enclose a certificate of registration with Govt of India, Directorate General of Supplies and Disposal to act as Indian Agent. In case the offer is from other than the manufacturers and is supplied by an Indian Agent, then a certificate that quantum of Indian Agency Commission mentioned by the firm in the Proforma invoice is the same as is being charged from other departments/Institutions for similar items, must accompany the Technical Bid.
- o. **Certificate** in the form of an agreement/MOU between sole authorized importer and

authorized dealer confirming the provision of After-sale service for whole of guarantee/warranty/CMC period, availability of spares and maintenance etc to be submitted failing which tender would be liable for rejection.

- p. Training** for operating and handling the machine for a minimum period of 02 (two) days to be imparted on site. An undertaking certificate to this effect must be enclosed along with the tender.
- q. Additional consumables** The seller must agree to provide consumables (if applicable for the equipment) in additional quantities during the warranty period if notified by LGBRIMH. The price of such consumables shall not exceed the rates quoted in the initial financial bid. The supplier shall ensure availability and timely delivery of these consumables.
- r. Single Point of Responsibility** The bidder will serve as the sole point of contact for all maintenance, repair, or replacement issues across the Equipments and all accessories mentioned in this document. The bidder shall liaise with relevant suppliers to ensure timely and effective resolution.
- s. A certificate from the principal that-**

 - i)** Regarding CMC spares and any other miscellaneous items (as applicable) of the equipment quoted will be made available for at least five years after expiry of warranty/guarantee period (as per annexure II). **‘To be made part of technical bid’**
 - ii)** Information regarding appointment of new agent in case of change of agent shall be furnished immediately.
 - iii)** Tenderer has to submit signed undertaking on stamp paper of Rs. 100.00 (one hundred only) along with the tender as per enclosed annexure –II. **‘To be made part of technical bid’**
 - iv)** Tenderer has to submit manufacturer’s authorization certificate on letter head as per annexure III in case of submitted by agents. **‘To be made part of technical bid’**
- t. Payment:** Payment shall be released after satisfactory installation and commissioning of the equipment along with production of the following documents that should be addressed to the Director, LGBRIMH, Tezpur.

 - i.** Invoice in triplicate along with the other documents as per the tender conditions.
 - ii.** The original Challan Copy.
 - iii.** Test certificates.
 - iv.** Warranty/guarantee certificates
 - v.** Installation report.
- u.** In the event of cancellation of the supply order due to fault of the tenderer the EMD shall stand forfeited.
- v.** No court outside and other than Tezpur court shall have the jurisdiction in the matter.
- w.** Director reserves the right to reject / accept any or all tenders without assigning any reason

	<p>thereof and also has right to place order to one or more firms. No correspondence will be entertained.</p> <p>x. <u>Make In India</u>:-Public Procurement (Preference to Make in India) order no. P-45021/2/2017-BE-II dated 15 June, 2017 and subsequent amendment on 16th September, 2020 issued by DPIIT, Ministry of Commerce and Industry and as amended from time to time and its subsequent orders notifications issued by concerned Nodal Ministry will be applicable in this tender.</p>
9.	<p><u>REJECTION OF THE TENDER :-Terms & Conditions</u></p> <p>The Bid will be rejected due to any of the reason or reasons mentioned below:-</p> <ul style="list-style-type: none">a) Rates of the Equipments and CMC rates indicated in other than designated document (E-bid Cover II).b) Uploading of misleading /contradictory /false statement or information & fabricated /invalid documents.c) Tender not duly filled up. <p>Non-submission of the documents mentioned from para no. 1 (a) & 1 (b).</p>

Schedule of requirement

Schedule	Item	Quantity	Site for installation	Time for installation
1	High performance Laptop	1	LGB Regional Institute of Mental Health, Tezpur	Maximum 60 days

1. All the materials should be well packed to avoid any damage/breakage during transit.
2. The responsibility for providing after sale service would rest on the Principal Equipment supplier.
3. The Principal shall be solely responsible for warranty/guarantee period and maintenance of the equipment even if there is any change in the accredited dealer during the above period.
4. Bid security (EMD) should be furnished in favor of Director, LGB Regional Institute of Mental Health, Tezpur.
5. Installation, Commissioning, Demonstration, on-site training, Performance Supervision of on-site assembly, Start-up of the supplied Goods are the responsibilities of the supplier.
6. The bidder shall impart education and training, if necessary.
7. Detailed Operations and Maintenance Manual and accompanying tools for each appropriate unit of the supplied goods are to be provided by the successful bidder.

Technical Specification

General Description

Laptop for machine learning research purpose with compatible docking station. It must have latest windows OS. Latest Microsoft office software with a minimum subscription for 3 years. The laptop must support advance cooling. Any other accessories or consumables, required for full functioning for the said purpose throughout the warranty period must be provided. All the hardware and software must be provided with 3 years warranty.

1. Laptop (1pc)

- 1.1. Latest generation Intel Core i9 with HX series processor or equivalent AMD Ryzen processor or better
- 1.2. Compatible Chipset as per Processor Make
- 1.3. Support Advance Cooling
- 1.4. Latest windows OS.
- 1.5. Agreed to provide OEM Website URL Link for product verification to the buyer at the time of bidding or on demand
- 1.6. Dedicated Graphic card NVIDIA GeForce RTX 4060 / AMD Radeon RX 7800XT or equivalent dedicated graphics card or better.
- 1.7. Graphic RAM 8GB or higher
- 1.8. Type of storage: SSD NVME (PCIe 4.0 or higher SSD)
- 1.9. Capacity of storage 1TB or more
- 1.10. Type of RAM DDR5
- 1.11. RAM size (GB): 32
- 1.12. RAM expandability up to: 62
- 1.13. Display size: 15 to 16 inches or More
- 1.14. Display Technology :OLED (120 hz)
- 1.15. Minimum Display Resolution : Best in class
- 1.16. Minimum Resolution of Webcam: HD-720p or higher
- 1.17. CONNECTIVITY: Wi-Fi 6E,Bluetooth 5.3
- 1.18. Good battery back up
- 1.19. Multiple I/O ports including Thunderbolt or USB4 for high-speed data transfer."
- 1.20. Audio &Key DC Adapter Jack, Built-in Stereo Speakers with high definition audio support, built-in microphone.
- 1.21. Chassis Material: Aluminum or any good quality
- 1.22. Maximum Operating Temperature / Humidity: 35 degree / 10 to 90 humidity

2. Accessories

2.1. Docking station (1 pc) which is compatible with the laptop provided, having following features.

2.1.1. Compatibility: Compatible with Windows. Supports both USB-C and Thunderbolt interfaces.

2.1.2. Ports:

2.1.2.1. USB Ports: 3-5 USB 3.0 or USB-A ports.

2.1.2.2. USB-C/Thunderbolt: 1-2 ports for high-speed data transfer.

- 2.1.2.3. HDMI: 1-2 ports supporting resolutions up to 4K.
- 2.1.2.4. DisplayPort: 1-2 ports supporting resolutions up to 4K or 8K.
- 2.1.2.5. Ethernet: Gigabit Ethernet port for wired network connectivity.
- 2.1.2.6. Audio: 3.5mm headphone and microphone jacks or combined audio jack.
- 2.1.2.7. SD Card Slot: Compatible with SD and microSD cards.

2.1.3. Power Delivery: Supports USB-C Power Delivery (PD) for charging laptops (e.g., 65W, 85W, or 100W).

2.1.4. Supported Displays: Dual or triple external monitor support, depending on the model.

2.1.5. Build Quality: Durable construction with compact, lightweight design.

2.1.6. Additional Features:

2.1.6.1. Compatibility across devices.

2.1.6.2. Plug-and-play setup with minimal driver requirements.

2.2. Latest Microsoft Office software. (1 no)

2.3. Compatible laptop cooling pad (1 pc)

3. Support

3.1. Three-years warranty/guarantee on all hardware and software.

3.2. Full technical support in installation and comprehensive training by a qualified support personnel must be provided at the site.

3.3. If extra accessories or consumables are needed for the system to work properly, they should be provided. This includes any additional amounts beyond the initial request to ensure extended functionality.

3.4. Minimum 3 years warranty on main equipment and all the accessories.

3.5. Any major upgradation to the software or the hardware within the warranty/guarantee period should be provided free of cost.

3.6. One-unit cost and the quantity per unit to be quoted for all the mandatory accessories and consumable items to be provided.

3.7. The system must be compatible with Indian electricity parameters, operating seamlessly with a voltage supply of 220-240V at 50 Hz and supporting standard Indian plug types. It should include safeguards to handle voltage fluctuations and meet relevant Indian electrical safety standards.

4. Others.

4.1. List of users with contact details (e-mail & telephone / mobile number) in research institutes (India & Abroad) to be provided.

4.2. The bidder should provide documents to support the compliance with all the technical specifications as annexures. In addition, the bidder should indicate the exact location of the text in the annexure (for example annexure no., page, paragraph, and lines detail) that provides the necessary documentary support for the respective technical specification. Scrutiny for matching the technical specifications will be solely based on the hard copy documents & details of the text

location (as specified above) provided with the technical bid, preferably along with cross-referencing from the product website.

- 4.3. Required Mandatory Accessories to ensure turnkey operation.
- 4.4. The technical bid should be accompanied by an item-wise compliance report (as per enclosed format) that is signed & stamped by the authorized signatory of the bidder in all pages. This compliance report should have reference to the page number of the manual in which the specific technical compliance details with respect to each item (i.e. 1.1., 1.2., 1.3.,...). The pdf / hard copy of the manual should be submitted along with the technical bid. It is preferable that the vendor provides additional reference to these technical details in their product web site as well.
- 4.5. If requested, the bidder must be able to organize for a physical demonstration of the product with regards to all the technical specifications mentioned in this document within a notice period of 1 week.
- 4.6. Quotation for comprehensive maintenance care after 3 years of warranty/guarantee.

5. Optional

- 5.1. Compatible key board and mouse (1set).

Compliance Form

Specification	Compliance (Yes/No) If No, Details of deviation.	Reference to the text in brochure with page No. (and indicate reference to the enclosed certificate/document as applicable if any)
1. High performance Laptop		
1.1. Latest generation Intel Core i9 with HX series processor or equivalent AMD Ryzen processor or better		
1.2. Chipset Compatible Chipset as per Processor Make		
1.3. Support Advance Cooling		
1.4. System Latest windows OS.		
1.5. Agreed to provide OEM Website URL Link for product verification to the buyer at the time of bidding or on demand		
1.6. Dedicated Graphic card NVIDIA GeForce RTX 4060 / AMD Radeon RX 7800XT or equivalent dedicated graphics card or better.		
1.7. Graphic RAM 8GB or higher		
1.8. Type of storage SSD NVME (PCIe 4.0 or higher SSD)		
1.9. Capacity of storage 1TB or more		
1.10. Type of RAMDDR5		
1.11. RAM size (GB) 32		
1.12. RAM expandability up to 62		
1.13. Display size: 15 to 16 inches or More		
1.14. Display Technology :OLED (120 hz)		
1.15. Minimum Display Resolution Best in class		
1.16. Minimum Resolution of Webcam HD-720p or higher		
1.17. CONNECTIVITY Wi-Fi 6E,Bluetooth 5.3		
1.18. Good battery back up		
1.19. Ports & keyboard Multiple I/O ports including Thunderbolt or USB4 for high-speed data transfer."		
1.20. Audio &Key DC Adapter Jack, Built-in Stereo Speakers with high definition audio support, built-in microphone.		
1.21. Chassis Material Aluminum or any good quality		
1.22. Maximum Operating Temperature / Humidity 35 degree / 10 to 90 humidity		
2. Accessories		
2.1. Docking station (1 pc) which is compatible with the laptop provided, having following features.		
2.1.1. Compatibility: Compatible with Windows. Supports both USB-C and Thunderbolt interfaces.		
2.1.2. Ports:		
2.1.2.1. USB Ports: 3-5 USB 3.0 or USB-A ports.		14
2.1.2.2. USB-C/Thunderbolt: 1-2 ports for high-speed data transfer.		

2.1.2.3. HDMI: 1-2 ports supporting resolutions up to 4K.		
2.1.2.4. DisplayPort: 1-2 ports supporting resolutions up to 4K or 8K.		
2.1.2.5. Ethernet: Gigabit Ethernet port for wired network connectivity.		
2.1.2.6. Audio: 3.5mm headphone and microphone jacks or combined audio jack.		
2.1.2.7. SD Card Slot: Compatible with SD and microSD cards.		
2.1.3. Power Delivery: Supports USB-C Power Delivery (PD) for charging laptops (e.g., 65W, 85W, or 100W).		
2.1.4. Supported Displays: Dual or triple external monitor support, depending on the model.		
2.1.5. Build Quality: Durable construction with compact, lightweight design.		
2.1.6. Additional Features:		
2.1.6.1. Compatibility across devices.		
2.1.6.2. Plug-and-play setup with minimal driver requirements.		
2.2. Latest Microsoft Office software. (1 no)		
2.3. Compatible laptop cooling pad (1 pc)		
3.Support		
3.1. Three-years warranty/guarantee on all hardware and software.		
3.2. Full technical support in installation and comprehensive training by a qualified support personnel must be provided at the site.		
3.3. If extra accessories or consumables are needed for the system to work properly, they should be provided. This includes any additional amounts beyond the initial request to ensure extended functionality.		
3.4. Minimum 3 years warranty on main equipment and all the accessories.		
3.5. Any major upgradation to the software or the hardware within the warranty/guarantee period should be provided free of cost.		
3.6. One-unit cost and the quantity per unit to be quoted for all the mandatory accessories and consumable items to be provided.		
3.7. The system must be compatible with Indian electricity parameters, operating seamlessly with a voltage supply of 220-240V at 50 Hz and supporting standard Indian plug types. It should include safeguards to handle voltage fluctuations and meet relevant Indian electrical safety standards.		
4. Others.		
4.1. List of users with contact details (e-mail & telephone / mobile number) in research institutes (India & Abroad) to be provided.		
4.2. The bidder should provide documents to support the compliance with all the technical specifications as annexures. In addition, the bidder should indicate the exact location of the text in the annexure (for example annexure no., page, paragraph, and lines detail) that		

provides the necessary documentary support for the respective technical specification. Scrutiny for matching the technical specifications will be solely based on the hard copy documents & details of the text location (as specified above) provided with the technical bid, preferably along with cross-referencing from the product website.		
4.3. Required Mandatory Accessories to ensure turnkey operation.		
4.4. The technical bid should be accompanied by an item-wise compliance report (as per enclosed format) that is signed & stamped by the authorized signatory of the bidder in all pages. This compliance report should have reference to the page number of the manual in which the specific technical compliance details with respect to each item (i.e. 1.1., 1.2., 1.3.,...). The pdf / hard copy of the manual should be submitted along with the technical bid. It is preferable that the vendor provides additional reference to these technical details in their product web site as well.		
4.5. If requested, the bidder must be able to organize for a physical demonstration of the product with regards to all the technical specifications mentioned in this document within a notice period of 1 week.		
4.6. Quotation for comprehensive maintenance care after 3 years of warranty/guarantee.		
5.Optional		
5.1.Compatible key board and mouse (1set).		

Undertaking

To,

The Director
LGB Regional Institute of Mental Health
Tezpur, Dt :- Sonitpur, Assam .

Sir,

1. I /we hereby submit our tender for the supply of “High performance Laptop with mandatory accessories” **along** with other required documents.

2. I/ We are enclosing herewith the bank DD No. Dated
For Rs./- (For Rupees)
drawn in favor of the Director LGBRIMH, Tezpur towards EMD.

3. I /we hereby agree to abide by all terms and conditions, stipulated by the LGBRIMH, and contained in Tender Documents in this connection including delivery, penalty etc. and the rate quoted in the financial bid will remain unchanged during the entire period of supply.

4. I /We undertake to sign the contract / agreement within 10 days from the issue of the AOC letter, failing which our / my EMD will automatically be forfeited and our / my name will be deleted from the list of the supplier at LGBRIMH, Tezpur.

5. I /we have gone through all terms and conditions of the tender document before submitting the same.

6. I/We undertake that CMC for 5 years for equipment, and all mandatory accessories as per specifications will be provided, if opted by LGBRIMH upon expiry of the warranty/guarantee period.

Note: - All terms & conditions including rates and taxes etc, has been indicated separately in the tender. During the rate contract period, basic price of the items will remain unchanged. Other terms and conditions are also as per the requirement of the institute.

YOURS FAITHFULLY

SIGNATURE OF THE TENDERER
RUBBER STAMP

- A 1 WITNESS SIGNATURE
2. FULL NAME
3. ADDRESS& Contact No.
- B. 1 WITNESS SIGNATURE
2. FULL NAME
3. ADDRESS& Contact No.

Authorization Letter

To

The Director, LGBRIMH
Tezpur- 784001

Dear Sir,

Authority letter against

Tender no.....due on..... items quoted
..... We,, who are established and reputed
manufacturers of having factory at And
hereby authorize M/s (Name and address of the agent) to bid, negotiate
and conclude the contract with your institution against above tender for the above goods manufacturer by
us.

We hereby extend or full guarantee/ warranty as per clause no. 8(g) of the terms and conditions of the
tender for the goods offered to supply against the invitation of bid from the above firm. We also confirm
that spares and any other miscellaneous items (as applicable) of the equipment quoted will be freely
available for at least five years after expiry of warranty / guarantee period.

Our other responsibilities include –

1. Information regarding the name of new agent, in case of change of agent
2. (Here specify in detail manufacturers
responsibilities) The service to be rendered by M/s are as under
.....
 1.
 2.

(Here specify the services to be rendered by the agents)

Yours faithfully,

(Signature & Name of manufacturer)
With address and seal

Note: This letter of authorization should be on the letter head of the manufacturer concerned and should
be signed by a person competent and having the Authorization to issue said certificate on behalf of
the manufacturing firm. The said certificate should also bear the signature of **participating
tenderer** as a witness.

Organization's contact details and EMD Payment Details

NAME & ADDRESS OF THE Vendor/ Manufacturer / Agent	
Phone	
Fax	
E-mail	
Contact Person Name	
Mobile Number	
TIN Number	
PAN Number	
EMD details	
Details of service centre	

Name and signature of tenderer

Seal of the firm

DEED OF CONTRACTUAL AGREEMENT

THIS AGREEMENT made the.....day of, 2025 Between Director, *Lokopriya Gopinath Bordoloi Regional Institute of Mental Health, Tezpur Assam* (hereinafter "the Purchaser") of the one part and M/s _____ (hereinafter called "the Supplier") of the other part:

WHEREAS in response to the notification No. LGB/..... Dated The bidder has submitted to the LGBRIMH a tender a supply of "High performance laptop with mandatory accessories" specified there in the Annexure I subject to the terms & conditions contained in the said tender.

AND WHEREAS the bidder has also deposited with the Government a sum of Rs as performance security for the execution of an agreement undertaking the due fulfillments of the contract, in case this tender is accepted by LGBRIMH.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:

- a) The Letter of Acceptance issued by the purchaser/ Supply Order.
- b) The Notice Inviting Tender
- c) The supplier's bid including enclosures, annexure, etc.
- d) The Terms and Conditions of the Contract
- e) The Schedule of Requirement
- f) The Technical Specification
- g) Any other document listed in the supplier's bid and replies to queries, clarifications issued by the purchaser, such confirmations given by the bidder which are acceptable to the purchaser and the entire Addendum issued as forming part of the contract.

2. In case the bidder fails to execute the agreement as aforesaid incorporating the terms and conditions governing the contract, the purchaser shall have the power and authority to recover from the supplier any loss or damage caused to LGBRIMH by such breach as may be determined by LGBRIMH by appropriating the security money deposited by the supplier and take appropriate action as per penalty clause of the tender. If the security deposit is found to be inappropriate, the deficit amount may be recovered from the supplier from his outstanding bill or such other manner as the purchaser may deem fit.

3. On inspection if any article found not as per specification of the supply order it shall be replaced by me/us in time as asked for, to prevent any inconvenience at my/our expenses. In case of non-fulfillment of the terms and conditions of the contract/ supply order, the Director LGBRIMH shall have right to take appropriate action and impose penalty as deemed fit.

4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide, the goods and services without interruption and to remedy defects therein in conformity in all respects with the provisions of the Contract.

5. The purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

6. In case of any dispute the same shall be mitigated as per provision of the tender and territorial jurisdiction **shall be within the limit of the Tezpur District Court.**

Brief particulars of the goods/ services, which shall be supplied/ provided by the Supplier, are as under:

Description of Goods	Rate per unit	Total Amount
1. High performance laptop with mandatory accessories”		

In the presence of witness

- 1.....
- 2.....

Signature of the Purchaser or his/her nominee
(with seal)

In the presence of witness

- 1.....

Signature of the Supplier
(with seal)

Calculation of Local Content

Name of Manufacturer	Calculation by Manufacturer (Cost per unit of product)			
	Cost (Domestic Component) a	Cost (Imported Component) b	Total Cost (INR / US \$) c=a+b	Percentage of Local Content D=(a/c)*100
I.....				
II.....				
III. Total Cost (Excluding tax and duties)				

Note:

- I **Cost (Domestic Component)**: Sum of the costs of all inputs which go into the product (including duties and taxes levied on procurement of inputs except those for which credit / set-off can be taken) which have not been imported directly or through a domestic trader or an intermediary.
- II **Cost (Imported Component)**: Sum of the costs of all inputs which go into the product (including duties and taxes levied on procurement of inputs except those for which credit/ set-off can be taken).

CHECKLIST

Sl. No.	Documents to be submitted along with the techno-commercial bid	Attached page no.	
		From	to
1.	Scanned copy of EMD. (if applicable)		
2.	Scanned copy of Technical details of the quoted items with reference to the tender specification.(Annexure-I)		
3.	Scanned copy of Catalogue/ literature make and model of the equipment offered with technical specification details.		
4.	Scanned copy of Warranty/ guarantee period of 3 years		
5.	Scanned copy of Undertaking for providing CMC for 5 years or as mentioned in the Specification after expiry of warrantee/guarantee period.		
6.	Scanned copy of performance report from Govt /Semi-Govt/Autonomous organization served (for last 3 years) .		
7.	Scanned copy of Users list		
8.	Scanned copy of Authority letter from manufacturer in case bid is submitted by authorized agent(Annexure-III) in manufacture's letter head		
9.	Scanned copy of PAN card/GST registration certificate		
10.	Scanned copy of recent non-conviction/ non-blacklisting certificate <i>on non-judicial stamp paper of worth Rs100.00 – duly attested by Notary Public.</i>		
11.	Scanned copy of a declaration by the proprietor of the firm, in case, the firm is proprietorship <i>on non-judicial stamp paper of worthRs100.00–duly attested by Notary Public.</i> A scanned copy of partnership deed duly registered by the Register of Firms, in case of partnership firm. Incorporation certificate in case of Company.		
12.	Scanned copy of duly filled Undertaking as per annexure II		
13.	Scanned copy of valid Trade License/Incorporation certificate.		
14.	Scanned copy of Income tax return certificate (for F/Y 2023-24)		
15.	Scanned copy of financial turn over for last three years.		
16.	Scanned copy of Annexure-IV, VI, VII dully filled up		
17.	Scanned copy of certificate as per Para 8(n). (If applicable)		
18.	Scanned copy of certificate in the form of an agreement/MOU as per Para 8(o) (If applicable)		
19.	Scanned copy of undertaking certificate as per Para 8(p)& 8(s)		