



लोकप्रिय गोपीनाथ बरदलै क्षेत्रीय मानसिक स्वास्थ्य संस्थान

तेजपुर: असम: पिन: 784001

LGB REGIONAL INSTITUTE OF MENTAL HEALTH

(An Autonomous body under Ministry of Health and Family Welfare, Govt. of India)

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TEZPUR:: 784001 :: ASSAM

No. LGB/Estt/246/01/Part-V/ 414

Dated 24th Jan,2024

ADVERTISEMENT N. 03/2024

Applications on prescribed format are invited from the citizen of India for filling up the following posts by deputation as specified below so as to reach by **20.02.2024**.

Sl. No	Post	No. of Post	Pay Band & Grade Pay	Mode of recruitment	Age Limit
1.	Medical Superintendent	1	L-13	Deputation Below 56 years	
2.	Chief Finance and Accounts Officer	1	L-11		
3.	Chief Administrative Officer	1	L-11		
4.	Accounts Officer	1	L-10		
5.	Administrative Officer	1	L-10		

For Sl. No. 01: Essential Qualification and Experience for Medical Superintendent: (i) A recognized medical qualification included in the I or II Schedule or Part II of the third Schedule (Other than licentiate qualifications) to the Indian Medical Council Act of 1956. Holders of educational qualifications included in part II of the Third schedule should also fulfill the conditions stipulated in subsection (3) of section (13) of Indian Medical Council Act 1956. (ii) Post-graduate degree/Diploma in the concerned specialty mentioned in Schedule-VI or equivalent. **Experience:** 10 years' experience in the hospital administration in hospitals after obtaining P.G. degree in a senior position, preferably in hospitals with 300 beds.

For Sl. No. 02: Essential Qualification and Experience for Chief Finance and Accounts Officer: Holding analogous posts on regular basis, or with 5 years of regular service in the relevant field as Accounts Officer in the pay scale of 15600-39100+ GP 5400/-(L-10)

For Sl. No. 03: Essential Qualification and Experience for Chief Administrative Officer: Officers of the Central Government or State Government or Union territory Administration or autonomous or statutory organization or public sector undertakings or University or recognized research institution:

(1)(i) holding analogous posts on regular basis; or (ii) with five years regular service in level-10 in the pay matrix (Rs. 56100-177500) or equivalent.

(2) Bachelor's Degree in any subject from a recognized University or institution. Seven years experience of administration, accounts and establishment work in a supervisory capacity from the Central Government or State Governments or Union territory Administration or autonomous or statutory organization or public sector undertakings or Universities or recognized research institution or semi Government organization. (3) **Desirable:** Knowledge of Government rules and regulations.

For Sl. No. 04: Essential Qualification and Experience for Accounts Officer: Officers from Central/State Governments/ Autonomous organizations/ Research Institutions/ Universities/Statutory Bodies. Holding analogous posts on regular basis, or with 2/3 years regular service in the relevant field in the grade pay of Rs. 4800/4600 respectively and undergone successful training in cash and accounts works in ISTM or have passed Subordinate Accounts service examination.

For Sl. No. 05: Essential Qualification and Experience for Administrative Officer: Officers from Central/State Governments, Autonomous organizations, Research Institutions, Universities, Statutory Bodies

- (i) Holding analogous posts on regular basis or
- (ii) at least five years experience as Assistant Administrative Officer/Section Officer in the pay scale of Rs.9300-34800+GP 4600

OR

8 years regular service as office superintendent in the pay scale of Rs.9300-34800+GP 4200 in government or semi government department/ autonomous bodies.

The period of deputation shall originally not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years on the closing date of receipt of application.

NOTE:

- (1) The time-scale of pay of State Government/Central Autonomous Body/PSUs should be identical with the pay scale of Government of India (GOI).
- (2) Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization/department shall ordinarily not exceed 03 (Three) years.
- (3) Departmental candidate in the feeder category who are in direct line of promotion shall not be eligible for consideration on deputation.
- (4) Applications once forwarded will not be allowed to withdraw.

GENERAL CONDITIONS:

(1) Candidates who do not fulfill requirement as per advertisement need not apply. (2) Pay and allowances will be as per Central Government norms as adopted by this Institute from time to time. (3) Candidates working in State/Central Govt./PSU/ Autonomous Body must apply through proper channel or submit "No Objection Certificate." (4) Incomplete application or applications received after the last date for whatsoever reason including postal delay will not be considered. (5) The application in prescribed format is to be accompanied with a Bank Draft of Rs.100/- to be drawn in favour of the Director, LGBRIMH, Tezpur payable at Tezpur and self attested copies of testimonials / one PP size photograph along with Vigilance clearance/integrity certificate/No penalty certificate/05 years ACR dossier's/self attested copies so as to reach to the Deputy Director, LGBRIMH, Tezpur – 784001 latest by **20.02.2024** within working hours. (6) Application Format may be downloaded from www.lgbrimh.gov.in. (7) Envelope containing the application form must be superscribed as "Application for the post of.....; Advt. No." (8) Any Corrigendum/addendum/modification etc. in the notification will be made available on the institute's website only. No further press advertisement/notification will be published in this regard. The appointing authority however reserves the right to fill or not to fill any of the vacancy at his discretion. (9) The crucial date for reckoning the age limit and fulfillment of other requirement shall be the last date for receipt of application. (10) Mere fulfillment of minimum requirement does not entail a candidate to be called for/shortlisted for interview/written examination and or entitled for appointment to the post applied for. (11) Canvassing in any form will be treated as disqualification.

Director
LGBRIMH