



लोकप्रिय गोपीनाथ बरदलै क्षेत्रीय मानसिक स्वास्थ्य संस्थान
तेजपुर: असम: पिन: 784001

LGB REGIONAL INSTITUTE OF MENTAL HEALTH

(An Autonomous body under Ministry of Health and Family Welfare, Govt. of India)

Website: www.lgbrimh.gov.in, e - Mail: mail@lgbrimh.gov.in

Post Box No. 15:: FAX No. (03712) 233623

TEZPUR:: 784001 :: ASSAM

No. LGB/NAZ/3986/17/659

Dated:- 8th February'2023

NOTICE INVITING QUOTATION(NIQ)

Sealed Rate quotation are hereby invited by the Director, LGBRIMH, Tezpur for allotment of space (250 Sq. ft.) in monthly rental basis **FOR OPENING OF PRADHAN MANTRI BHARATIYA JANAUSHADHI KENDRA (PMBJK)** from licensed pharmacist having D. Pharma or B. Pharma Degrees with valid pharmacist registration certificate or individual entrepreneur or NGO/SHG/Government Society. Individual entrepreneur or NGO/SHG/ Government co-operative Societies applying for a PMBJK should have a Pharmacist employed under him/them having D.Pharma /B. Pharma Degree having valid pharmacist registration certificate for opening a PMBJK shop at LGBRIMH, Tezpur. Last date of submission of quotation is 28/02/2023.For details log on www.lgbrimh.gov.in

Sd/-

DIRECTOR
LGBRIMH



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BHARATIYA JANAUSHADHI KENDRA AT LGBRIMH, TEZPUR, ASSAM**

Sealed Rate quotation are hereby invited by the Director, LGBRIMH, Tezpur for allotment of space (250 square feet) in monthly rental basis **FOR OPENING OF PRADHAN MANTRI BHARATIYA JANAUSHADHI KENDRA (PMBJK)** from licensed pharmacist having D. Pharma or B. Pharma Degrees with valid pharmacist registration certificate or individual entrepreneur or NGO/SHG/Government Society. Individual entrepreneur or NGO/SHG/ Government co-operative Societies applying for a PMBJK should have a Pharmacist employed under him/them having D.Pharma /B. Pharma Degree having valid pharmacist registration certificate for opening a PMBJK shop at LGBRIMH, Tezpur.

The quotationer must enclose all the required documents along with application form. The incomplete applications and submission after the due date will be rejected. The application for opening a PMBJK must be submitted in a sealed envelope prescribed as **“Application for opening a PMBJK”** in office of the **Director, LGBRIMH, Tezpur, Sonitpur, Assam-784001 on or before 3.00 PM on 28/02/2023 and will be opened on 01/03/2023 at 3.00PM.**

All the application will be examined by the office of Director, LGBRIMH, Tezpur & those eligible will be informed accordingly. After selection, the quotationer will have to sign an agreement with LGBRIMH, Tezpur for opening a PMBJK at LGBRIMH Tezpur. Document may be downloaded from the institute website www.lgbrimh.gov.in by the quotationer to participate in Notice inviting quotation (NIQ).

Notice inviting quotation (NIQ) document sent through courier or submitted after closing date of submission shall not be entertained. The Place of NIQ opening will be Administrative Building, LGBRIMH, Tezpur - 784001.

The details of the NIQ are available at the Institute website: - www.lgbrimh.gov.in

Eligibility criteria to open of Pradhan Mantri Bharatiya Janaushadhi Kendra (PMBJK)

Following shall be minimum technical eligibility criteria for selection of agency for PMBJK

- Individual quotationers must be having D. Pharma or B. Pharma Degrees, or he/she have to employ D. Pharma or B. Pharma Degree holders and produce proof of the same at the time of

submitting applications or at the time of final approval. Any organization or NGO/SHG/Government co-operative Societies applying for a PMBJK will have to employ D. Pharma or B. Pharma Degree holders and produce proof of the same at the time of submitting applications or at the time of final approval.

General Conditions:

- i. Selected quotationer will have to enter into an agreement before beginning operations of “Pradhanmantri Bharatiya Janaushadhi Kendra”. All operations of Pradhanmantri Bharatiya Janaushadhi Kendra will be conducted as per agreement terms and conditions. Initially the space will be allotted for 36 month which may be extended for further subject to satisfactory performance of the quotationer.
- ii. Selected quotationer will have to apply to Pharmaceuticals and Medical Devices Bureau of India (PMBI) for opening of “Pradhanmantri Bharatiya Janaushadhi Kendra” and the operation of PMBJK will be as per guidelines of PMBI only. For more details the quotationer may visit the website www.janaushadhi.gov.in.
- iii. The selected quotationer should pay the monthly rent within 7 days of each month. Payment can be made in favor of Director, LGBRIMH, Tezpur, Sonitpur . If the quotationer failed to deposit the monthly rental pay within the days specified above then penalty of Rs. 500/- per day will be charged, which may be recovered from the security deposit.
- iv. The selected quotationer have to submit security deposit 3 % of total quoted price of contractual period through Demand Draft/Bank Gurantee/FDR in favor of Director payable at Tezpur from Nationalized Bank which will be released after successful completion of contractual obligation.
- v. The selected quotationer will be responsible for all clearances/formalities including drugs License from the State Drug Controller for opening the chemist shop in the allotted space of the LGBRIMH, Tezpur, In case of quotationer who is a Pharmacist, the drug licence shall be in the name of the successful quotationer showing himself/herself as Pharmacist in the said Drug license.
- vi. It shall be the responsibility of the quotationer to obtain Drug License in the name of "Pradhan Mantri Bharatiya Janaushadhi Kendra (PMBJK)" and other permissions to run a Drug Store. Compliance to all statutory requirements for Storage of Drugs shall be ensured by the quotationer.
- vii. Quotationer will use the premises solely for the purpose for which it has allotted and for no other purpose and shall not part with the premises, sub-let the premises to anyone directly or indirectly.
- viii. All billing should be done using software provided by Pharmaceuticals & Medical Services Bureau of India (PMBI). No medicine can be sold in PMBJK without using software provided by PMBI.
- ix. All operations of Pradhan Mantri Bharatiya Janaushadhi Kendra (PMBJK) will be conducted as per the guidelines of PBMI. For more details the quotationer may visit the website www.janaushadhi.gov.in.
- x. It shall be the responsibility of the quotationer to obtain registration of GST.
- xi. Successful quotationer will be allowed to sell medical products, commonly sold in chemist shops but they are not allowed to sell any medicines other than products of PMBI.

- xii. Stock and sell of Generic Medicines and Medical devices procured from PMBI only.
- xiii. The institute will notify the successful quotationer in writing that the NIQ has been accepted and space allotment letter will be issued.
- xiv. Within 7 (seven) days of receipt of such intimation the successful quotationer shall give its acceptance to the Director, LGBRIMH, Tezpur.
- xv. The successful quotationer shall provide within 10 (ten) days of being informed, the list of men/women who are likely to be employed. The list shall contain individual personal details like name, address, educational qualification, nationality and contact number. The information furnished shall be supported by documentary evidence.
- xvi. All the personnel shall maintain official decorum abide by rules and regulation of the Institute. The successful quotationer shall be responsible for conduct and performance of each person.
- xvii. The LGBRIMH, Tezpur will provide space on monthly rental basis inside the institution premises. However, furnishing of the room including installation of refrigerator, furniture, fixture and internal wiring for electricity shall have to be arranged by the quotationer. All other private investments shall have to be ensured by the quotationer under Pharmaceutical and Medical Devices Bureau of India (PMBI) within the broad guidelines of Government of India available at the website www.janaushadhi.gov.in
- xviii. The successful quotationer shall start operating the PMBJK unit within two (two) months from the date of allotment of award failing to which the award will be treated as cancelled and fresh award will be given to the next quotationer.
- xix. If the quotationer is terminated by PMBI at any time due to any reason, then the space allotment agreement with the quotationer will also be cancelled.
- xx. The selected quotationer will be responsible for general cleanliness of Janaushdhi Kendra. The Institute will not provide any cleaning materials / dusters, etc. for the same.
- xxi. LGBRIMH will not be in any way responsible for any loss or damage accrued to any goods, stores or articles that may be kept by the quotationer within the premises of Pradhan Mantri Bharatiya Janaushadhi Kendra.
- xxii. The Director, LGBRIMH, Tezpur reserves the right to reject/cancel any or all application or offer without assigning any reason.
- xxiii. Application/NIQ for opening of Pradhan Mantri Bharatiya Janaushadhi Kendra at LGBRIMH, Tezpur, Assam must be submitted in the tender box placed at the LGBRIMH, Tezpur. Application/NIQ received after the due date & time will not be considered. The application can also be sent by the registered post at the following address to The Director, LGBRIMH Tezpur, Sonitpur, Assam-784001. However, the Institute is not liable for any postal delay for whatever the reason it may be. Any application/NIQ sent otherwise will be at the risk of the quotationer
- xxiv. For any clarification contact at lgbrimh@yahoo.co.in.

ACCEPTANCE LETTER

To,
Director,
LGBRIMH, Tezpur
Assam-784001

Date:.....

Sub:- Acceptance of Terms & Conditions of NIQ for Opening of Pradhan Mantri Bharatiya Janaushadhi Kendra At LGBRIMH, Tezpur, Assam

Dear Sir,

1. I /We have obtained the Application document(s) for the above mentioned ‘**OPENING OF PRADHAN MANTRI BHARATIYA JANAUSHADHI KENDRA (PMBJK)**’ as per your NIQ.
2. I/We have certified that I/We have read the entire terms and conditions of the Application documents from Page No..... to.....(Including all documents like Annexure(s), schedule(s), etc. which form part of the contract agreement and I/We shall hereby abide by the terms/conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/organization too, have also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the Application conditions of above mentioned Application document(s)/corrigendum(s) in it’s totality/entirely.
5. In case any provisions of this Application are found violated, then your department/organization shall without prejudice to any other right or remedy be at liberty to reject this Application.
6. Also I/We have not been suspended/ blacklisted by any PSU/Govt. Department/Financial Organization/Court.

Yours Faithfully,

(Signature of the Quotationer with Date)

APPLICATION FORM

**FOR NOTICE INVITING QUOTATION(NIQ) FOR OPENING OF PRADHAN MANTRI
BHARATIYA JANAUSHADHI KENDRA AT LGBRIMH, TEZPUR, ASSAM**

Sr.No	Particulars	Details
1	Name of Quotationer	
2	Address of Quotationer	
3	Category: [GEN/ SC/ ST/OBC/PWD)	
4	Status of Quotationer (tick)	Unemployed Pharmacist Individual entrepreneur Women Entrepreneur Divyang Entrepreneur NGO Self Help Croup Govt. Co-operative society
5	Name of Pharmacist (Either Self or Employed)	
6	Registration Number of the Pharmacist	
7	Registration Number of Organization & Date of Incorporation (if Applicable)	
8	Name of Contact person	
9	Designation	
10	Mobile No/Landline No	
11	Alternate Mobile Number	
12	Email id	
13	Aadhar Number	
14	Pan Number	
15	Quoted monthly rent for space allotment for opening of PMBJK (Minimum Reserve price is Rs.5000.00 (Five thousand per month)	Rs..... In words (.....)

List of self attested documents required to be attached with the application.

1. Aadhar card
2. Pan Card
3. ITR for last two years
4. Bank statement for last six month
5. Pharmacist Registration certificate
6. Registration certificate of organization(If applicable)