



लोकप्रिय गोपीनाथ बरदलै क्षेत्रीय मानसिक स्वास्थ्य संस्थान
तेजपुर: असम: पिन: 784001

LGB REGIONAL INSTITUTE OF MENTAL HEALTH
(An Autonomous body under Ministry of Health and Family Welfare, Govt. of India)
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Post Box No. 15:: FAX No. (03712) 233623
TEZPUR:: 784001 :: ASSAM

No. LGB/Estt/246/01/Part-V/5782

Dated 7th October, 2023

ADVERTISEMENT No.13/2023

Applications on prescribed format are invited from the citizens of India for filling up the following posts by direct recruitment basis as specified below so as to reach by **15.11.2023**.

Sl. No	Name of Post	No. of posts	Level	Age Limit (Relaxation as per GOI rules)	Reservation	Mode of appointment
1.	Publication Officer	01	L-5	30 years	UR-1	Direct recruitment
2.	Publication Assistant	01	L-2	30 years	UR-1	Direct recruitment

Essential Qualifications and experience for the post of Publication Officer :(i) Bachelor's Degree in Science/Arts (ii) PG Diploma in Journalism OR Master's Degree in Mass Communication & Journalism from a recognized University/Institution. **Desirable:** 3 years working experience in the field of Medical & Scientific journals.

Essential Qualifications and experience for the post of Publication Assistant: Bachelor's Degree in any discipline from a recognized University with at least 3 years experience in proof reading of technical literature/science journals in a reputed publishing house. **Desirable:** Proficiency in English language. Knowledge of production aspects of science publication. Diploma in Journalism/Printing.

GENERAL CONDITIONS

1. Candidates who do not fulfill requirements as per advertisement need not apply.
2. Those who are in employment with State/ Central Govt./PSU, must submit a "NO OBJECTION CERTIFICATE" from the employer at the time of verification of documents. Without said NOC the candidature will not be considered for appointment under any circumstances. Failure to produce NOC on the day of verification of document will lead to cancellation of candidature.
3. Relaxation in upper age limit will be applicable as per the Central Government norms.
4. Appointments in case of direct recruitment will be on probation for 2 (two) years.
5. Incomplete application or applications received after the last date for whatsoever reason including postal delay will not be considered.

6. The application in prescribed format is to be accompanied with a Bank Draft of Rs.100/-to be drawn in favour of the Director, LGBRIMH,Tezpur and attested copies of all certificates /one PP size photograph so as to reach to the Deputy Director, LGBRIMH,Tezpur-784001 latest by **15.11.2023** within working hours. The envelope containing the application should be **super-scribed with “Application for the post of**”
7. Application Format may be downloaded from www.lgbrimh.gov.in.
8. Any Corrigendum/addendum/modification, etc. in the notification will be made available on the institute’s website (only). No further press advertisement/notification will be published in this regard.
9. Number of vacancy is tentative which may be increased/decreased after assessment/adjustment of vacancies. The appointing authority however reserves the right to fill or not to fill any of the vacancy at his discretion.
10. For posts having experience as an Essential criterion, the experience which has been acquired only after obtaining Essential Qualification, will be considered as valid.
11. The crucial date for reckoning the age limit and fulfillment of other requirement shall be the last date for receipt of application.
12. Mere fulfillment of minimum requirement does not entail a candidate to be called for /shortlisted for interview/written examination and or entitled for appointment to the post applied for.
13. The decision of LGBRIMH in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, methodologies for the selection, selection and allotment of posts to selected candidates will be final and binding on candidates and no enquiry/correspondence will be entertained in this regard.
14. The candidate should not have been convicted by any Court of Law.
15. In case any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to this appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the Appointing Authority.
16. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
17. The decision of the Competent Authority regarding interview, verification of documents and selection would be final and binding on all candidates. No representation/correspondence will be entertained in this regard.
18. All disputes will be subject to jurisdiction of Court of Law at Tezpur.
19. Canvassing in any form will be treated as disqualification.

Director
LGBRIMH